

LeSauk Township Regular Meeting  
January 23, 2018

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. in the Town Hall.

**PRESENT: Supervisors Dan Heim, Jeff Westerlund and Shawn Omann, Treasurer Josh Bentley, Clerk Marlyce Plante, Vikki Dullinger and two interested parties.**

**AGENDA APPROVAL:** SUPV HEIM MOTIONED TO ACCEPT THE AGENDA AS AMENDED WITH THE ADDITION OF ANDY SWARTOUT TO THE OPEN FORUM AND SIGN SOLUTIONS TO OLD BUSINESS, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

**OPEN FORUM:**

**Andy Swartout – Fenlason Woods** – Mr. Swartout came before the Town Board to discuss possible options on his property located at 2109 35<sup>th</sup> St. No., in the Fenlason Woods Plat. Mr. Swartout would like to split the approximately 19-acre parcel into two lots. Chairman Heim informed him a Development Agreement was drafted and recorded when the plat was developed in 1994 that states lots in the development could not be sub-divided unless city services would be provided to the lot. This was due to the soil tests and wetlands on this lot. Mr. Swartout requested a copy of the Development Agreement which could not be provided at this time, but he took pictures of the agreement with his phone.

He then questioned whether the present home could be demolished other than the attached garage which would then be an accessory building. The Swartout's would then build a new home on the property. A variance may be needed for the "new" accessory building which may be located in the side yard depending where the new home would be constructed. An accessory building must be located in the rear yard in the townships zoning ordinances.

The Town Board also informed him an agreement would need to be drafted to allow him to live in the old home while the new home is being constructed, then after completion, the old home portion would be demolished, leaving the three-stall garage to then be an accessory building. The agreement is needed to assure the township the old home be demolished etc.

**David Barsody – Building Inspector**

Mr. Barsody was asked to attend the meeting to discuss his building inspector contract with the Town Board. Discussion was held on various fees for building permits in the township. Mr. Barsody will re-write the present fee schedule within the contract and email a copy to the Town Clerk to be distributed to the Town Board for review at the next regular meeting.

**MINUTES:**

SUPV HEIM MOTIONED TO ACCEPT AS AMENDED THE MINUTES OF THE REORGANIZATION MEETING HELD ON JANUARY 8, 2018, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

SUPV WESTERLUND MOTIONED TO ACCEPT AS AMENDED THE MINUTES OF THE REGULAR MEETING HELD ON JANUARY 9, 2018, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

**ATTORNEY REPORT** – No report

## **SUPERVISORS REPORT**

**Jeff Westerlund -**

**Board of Review Re-Certification** – Supv Westerlund reported he attended the class for re-certification for the Board of Appeal-Equalization. At the class, they were informed there was a possible 11% increase in estimated market value on township parcels for 2019.

**Dan Heim -**

**Roger Lahr -** Supv Heim was contacted by Roger Lahr questioning whether a lot located at 301 21<sup>st</sup> St. North, North River Oaks Plat, would be a buildable lot. It is located at the corner of 22<sup>nd</sup> & Rodeo Road and is approximately 31,800 square feet. He informed him that it meets the required square footage, but setbacks would need to be met and a possible drainage ditch located on the lot would need to be considered as well as septic sites etc.

**Shawn Omann –**

**Steve Legatt** – Supv Omann received a call from Steve Legatt of Infinity Homes regarding the Andy Swartout parcel in the Fenlason Woods Plat, which was discussed earlier in the meeting.

**Wood in Road Right-of-Way, Winnebago Addition** – Supv Omann reported the stack of wood from the recent tree & brush trimming, was still in the road right of way on Winnebago Road. SUPV OMANN MOTIONED TO HAVE CLERK PLANTE SEND A LETTER TO JERRY JURGENS, 2696 WINNEBAGO ROAD, INFORMING HIM HE WILL HAVE UNTIL 2-27-18 TO REMOVE THE STACK OF WOOD IN THE ROAD RIGHT OF WAY THAT CAME FROM TREES LOCATED ON HIS PROPERTY, SECOND BY SUPV HEIM, MOTION CARRIED 3-0. The wood will be removed by the Town Board if Mr. Jurgens does not take it.

**February Road Inspection** – Supv Omann will be unavailable to do the February road inspection since he will be out of town. It was decided Supv Heim will do the February road inspection and Supv Omann will do the March road inspection.

**Pinecone Road Project** – Supv Omann suggested to the Town Board to have our engineer, David Blommel attend the next scheduled meeting to discuss and be brought up to date on the Pinecone Road project which will be done in conjunction with the City of Sartell. Supv Heim will contact Mr. Blommel.

## **OLD BUSINESS:**

**Street Light @ 21<sup>st</sup> Street & Monarch Court** - Treasurer Josh Bentley reported no information had been received yet from Xcel Energy.

**Fine Reimbursement** – No information had been received as of yet.

**Fee Schedule** – The Town Board discussed at length possible increases in the amount to charge for a subdivision application, and separate fee of \$400 for a preliminary plat and a separate \$400 fee for the final plat hearings. The fee schedule will be updated and reviewed at the next scheduled meeting.

**Sign Solutions** – John Peterson of Sign Solutions gave Supv Heim a quote of \$936.51 for the 15 remaining signs needed on township roads. SUPV HEIM MOTIONED TO APPROVE THE QUOTE OF \$936.51 FOR THE REMAINING ROAD SIGNS FOR LESAUK TOWNSHIP, THIS INCLUDES THE SIGNS AND PLACEMENT OF THE SIGNS, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0. Supv Heim will contact Mr. Peterson.

**Township Street Signs Replacement** – Mr. Peterson of Sign Solutions had given a cost estimate for the replacement of all street signs in the township. It was the consensus of the Town Board to wait on this purchase at this time.

## **NEW BUSINESS**

**Township Ordinance Reviewal** – The Town Board completed reviewing the township ordinances and sub-division regulations. The draft with changes and suggested additions has been sent to Attorney Troy Gilchrist. This will remain on the agenda until completed.

**Meeting with the City of Sartell** – Attorney Gilchrist will be asked to attend the next scheduled township meeting to discuss the Orderly Annexation Agreement, the court decision regarding zoning matters, the powers of the Joint Planning Board etc.

**Mattress Pick Up** – Supv Omann will contact Steve Lovett of Junkman Services to come and pick up the mattresses located in back of the Town Hall.

## **JANUARY ROAD REPORT**

Supv Westerlund discussed his road inspection of the township roads – He suggested that street signs in the Bon Homie Valley Addition be replaced since many are in poor condition. Two street signs have been ordered and received (Pine Ridge Road and Spider Court). He also discussed apron repair at intersections with County Road 1. Supv Heim was informed by Stearns County they would handle the repair of those intersections since they fall within the road right-of-way of County Road 1.

**Treasurer's Report** - Treasurer Josh Bentley reviewed with the Town Board expenditures for the last two weeks. He also introduced Vikki Dullinger who has agreed to fill the Treasurer's position until the office comes up for election in November of 2018. SUPV HEIM MOTIONED TO APPOINT VIKKI DULLINGER AS TREASURER FOR LESAUK TOWNSHIP WHEN TREASURER JOSH BENTLEY OFFICIALLY RESIGNS ON FEBRUARY 28, 2018, SECOND BY SUPV OMANN, MOTION CARRIED 3-0. Treasurer Bentley has agreed to be the Deputy-Treasurer for Ms. Dullinger.

**Computer Purchase** – SUPV OMANN MOTIONED TO APPROVE AND AUTHORIZE VIKKI DULLINGER AND TREASURER BENTLEY TO PURCHASE A LAPTOP UP TO \$800, TO BE USED FOR TOWNSHIP BUSINESS BY VIKKI DULLINGER, SECOND BY SUPV HEIM, MOTION CARRIED 3-0. The laptop will be retained by the township and be used for township business.


## **VOUCHERS**

SUPV HEIM MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$5098.91 (CHECK #12796 THRU CHECK # 12800), SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

## **ADJOURNMENT**

There being no further business, SUPV OMANN MOTIONED TO ADJOURN, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Respectfully submitted,

  
Marlyce L. Plante  
LeSauk Township Clerk