

LeSauk Township Regular Meeting
January 24, 2023

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 6:30 p.m. at the Sartell Community Center – Liberty Room.

PRESENT: Supervisors Dan Heim, Paul Wagner and Jeff Westerlund, Treasurer Vikki Dullinger, Clerk Marlyce Plante, Deputy Clerk Mary Barron-Traut and 6 interested parties.

AGENDA APPROVAL: SUPV HEIM MOTIONED TO APPROVE THE AGENDA ADDING STEVE CARLSON TO BUSINESS FROM THE FLOOR & AUDIT MEETING TO NEW BUSINESS, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

OPEN FORUM:

David Barsody & Blake DeMarais – Building Inspector Contract 2023 – The Town Board asked Building Inspector David Barsody to attend the meeting to discuss his contract and whether there may be any changes necessary. Mr. Barsody introduced Blake DeMarais who works full time with him doing inspections for the areas Mr. Barsody covers. The jurisdictions Mr. Barsody covers are LeSauk & Wakefield Townships, the cities of Little Falls, Cold Spring, Pierz and Benton County.

Mr. Barsody stated no changes were needed to the contract. He follows the valuation in the 1994 UBC Building Fee Code Schedule. This schedule is used by most jurisdictions. He questioned the board whether there are any new homes that will be constructed in the township, also saying there was one new home last year and he filed a report to the U.S. Census Bureau for new privately-owned housing units.

Steve Carlson, 2013 35th St. No. – Mr. Carlson owns an approximate 10-acre parcel(lot) in the Fenlason Woods Plat. He is questioning what the process would be to split his lot into 2 lots, possibly a 3-acre parcel and a 7-acre parcel. The board discussed briefly the process which would include platting and rezoning of the parcel. Supv Heim will send him the information for platting, rezoning as well as check on the development agreement that is part of the Fenlason Woods Plat. Mr. Carlson stated that would be fine, since at the present time, they are not quite sure how they want to proceed nor do they have a timeline.

MINUTES:

SUPV HEIM MOTIONED TO APPROVE AS AMENDED THE MINUTES OF THE JANUARY 9, 2023 QUALIFICATIONS-REORGANIZATION MEETING, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

SUPV HEIM MOTIONED TO APPROVE AS AMENDED THE MINUTES OF THE JANUARY 10, 2023 REGULAR TOWNSHIP MEETING, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

ATTORNEY REPORT:

Enforcement of Town Code - Dog Ordinance – Treasurer Dullinger stated she left a message for the county attorney to question what the county needs for enforcement of our town code, she has not heard back from him yet.

BUILDING INSPECTOR REPORT: Building Inspector David Barsody was in attendance the first part of the meeting, along with his employee, Blake DeMarais to discuss his contract.

TREASURERS REPORT – Claims & Vouchers:

Treasurer Dullinger gave an updated report on the township funds. She also completed the W-2's and handed them out to the town board members. All others, will be mailed.

She supplied the town board members with a calendar she drafted. The calendar is for the 2023 year and included color-coded dates which indicates when township meetings are, when claim vouchers are due to her and the days of each month, she usually works on township business. She discussed with the Town Board several months where claim vouchers will need to be sent earlier than the 5th, due to the second Tuesday of the month being earlier than other months.

SUPV HEIM MOTIONED TO PAY VOUCHERS IN THE AMOUNT OF \$52,990.06 (CHECK #'s 13948 THRU 13952, PLUS EFT 246), SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Rick Willey, Sourcewell – Mr. Willey spoke briefly about the board's responsibility to protect its township residents. He informed the town board members of various meetings that are being held and if they would like more information to contact him.

SUPERVISORS REPORTS

Jeff Westerlund –

Area Planning Organization Meeting (APO) – Supv Westerlund attended the APO meeting at which they discussed several items: Two open houses are planned for interested people to attend and discuss a bridge that is planned near the St. Cloud Country Club. The first step to the construction of this bridge is an environmental review. Second item is the planned reconstruction, widening and roundabouts planned for County Road 120. The APO also elected officers for the 2023 year.

Bon Homie Valley Addition – Sand – Supv Westerlund received a call that too much sand is being spread on streets in the Bon Homie Valley Addition causing the caller the need to sweep his garage due to the excessive amount. He explained to the caller the sand is spread as it is a safety issue for residents driving on the roads. He did not contact Doug Welk of ASTECH regarding this issue.

Dan Heim –

Technical Advisory Committee (TAC) – Supv Heim questioned whether Supv Westerlund was attending these meetings since this is part of the Area Planning Organization meeting schedule. Supv Westerlund stated he wasn't. Either Supv Heim or Supv Westerlund will plan to attend these meetings in the future.

Jeremy Mathiason, STANTEC Inc. – Supv Heim contacted Mr. Mathiason requesting him to update the township zoning map to indicate 4 parcels that are now in the city of Sartell. Mr. Mathiason will update the map and contact him when the new zoning map is ready.

Vibhu Kapoor, 3736 Riviera Road – Supv Heim received a call from Todd of Heartland Landscaping questioning what is needed for Mr. Kapoor to improve the landscape on his lot located on the Mississippi River. Supv Heim was contacted several months ago by Mr. Kapoor who was informed at that time a site

plan would be needed indicating what he would like to change. Supv Heim gave this same information to Todd of Heartland Landscaping.

Friederich Property, 3714 Riverside Ave– Land Split – Craig Wensmann, a surveyor working with Friederich's, contacted Supv Heim regarding a 5-acre split from the 40+ acre Friederich parcel. A plat application and an application to rezone will be needed to continue with the split of property. Supv Heim also asked whether the Friederich's would be interested in splitting off another 2-acre parcel as a possible site for a new town hall.

Paul Wagner – No report.

OLD BUSINESS –

Town Hall – Clerk Plante spoke with Mariel Klaphake regarding the two lots she owns on 30th Street and whether she would be interested in selling them to the township for a new town hall building site. She stated that she may be interested if the price was right.

MS4 Permit/Ordinance Update – Supv Heim sent the revisions of the MS4 Permit & Ordinances to Kari Theisen, Sartell City Project Planner, as well as Anna Gruber and Ryan Fitzthum from the city. Ms. Theisen emailed Supv Heim saying the ordinances were in alignment with the City of Sartell's code. SUPV HEIM MOTIONED TO SET THE PUBLIC HEARING FOR REVIEW AND APPROVAL OF THE MS4 ORDINANCE REVISIONS FOR FEBRUARY 28, 2023 AT 5:45 DURING THE JOINT PLANNING BOARD MEETING, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

NEW BUSINESS –

Annual Audit Meeting – SUPV HEIM MOTIONED TO SET THE ANNUAL AUDIT MEETING FOR TUESDAY, FEBRUARY 7, 2023 BEGINNING AT 6:30 P.M., SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Township Day at the Capitol – SUPV WESTERLUND MOTIONED TO ALLOW SUPERVISOR PAUL WAGNER TO ATTEND THE 2-DAY TOWNSHIP DAY AT THE CAPITOL ON FEBRUARY 1ST & 2ND, 2023 AT THE REGULAR RATE OF PAY, SECOND BY SUPV HEIM, MOTION CARRIED 3-0. The township will reimburse Supv Wagner the \$100 registration fee if he needs to pay when he attends the meeting.

JANUARY ROAD REPORT – Supv Heim discussed his January Road report stating that all township roads were in good driving condition with some snowpack due to the recent snowfall. He noted the Thomas property on Riverside Avenue is again accumulating a lot of abandoned junk in the front yard.

CLERK CORRESPONDENCE REPORT:

Board of Equalization Meeting – Clerk Plante received an email from Jake Pidde, Stearns County Auditor's Office, informing the township they have scheduled April 12, @ 6:00 p.m. for the townships Board of Equalization Meeting. There was not a conflict with board supervisors, so she will let Mr. Pidde know the date is fine.

Klaphake Parcel – Clerk Plante gave an update regarding the Klaphake parcel under Old Business regarding the Town Hall.

Steve Carlson, 2013 35th St. No. – Subdivision of Parcel – Mr. Carlson was in attendance earlier in the meeting and discussed his questions regarding the subdivision of his parcel.

Josh Bentley Check – Clerk Plante received a check from Josh Bentley reimbursing the township for the \$9.00 overpayment for a meal which was included with his election judge wages.

JK Storage Lock & Key – Clerk Plante informed the Board a new lock & key set was placed on the township's storage unit. The lock was frozen and she broke the key when trying to open the unit.

ADJOURNMENT:

There being no further business, SUPV WESTERLUND MOTIONED TO ADJOURN, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante,
LeSauk Township Clerk