

Joint Planning Board Meeting - Via Virtual Zoom Meeting  
January 26, 2021

The meeting of the Joint Planning Board of LeSauk Township and the City of Sartell was called to order by Chairman Dan Heim at 6:30 p.m. with members joining virtually.

**PRESENT:** LeSauk Township Supervisors Dan Heim, Jeff Westerlund and Shawn Omann, City of Sartell Joint Planning Board members Alex Lewandowski, Jeff Kolb and Tim Elness, City of Sartell Planning Director Scott Saeher, Recording Secretary Marlyce Plante and 2 interested parties.

**AGENDA:** DAN HEIM MOTIONED TO APPROVE THE AGENDA ADDING TOWNSHIP FEE SCHEDULE REVISION, SECOND BY JEFF WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, KOLB – AYE, LEWANDOWSKI – AYE, ELNESS – AYE, the motion passed 6-0.

**MINUTES REVIEW:** DAN HEIM MOTIONED TO ACCEPT THE 12-22-20 JOINT PLANNING BOARD MEETING MINUTES AS AMENDED, SECOND BY JEFF WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, KOLB – AYE, ELNESS – AYE, the motion passed 5-0.

Alex Lewandowski was not present at the 1-26-21 meeting.

**PUBLIC HEARING – Variance and Minor Subdivision Application from Dale & Kathryn Struffert, 2051 1<sup>st</sup> St. No., Sartell, MN**

Dan Heim read the public hearing notice regarding an application filed by Dale & Kathryn Struffert, 2051 1<sup>st</sup> St. No., Sartell, MN. The application is for a variance and minor subdivision.

Scott Saeher, Sartell City Planner, explained he has been working with the Struffert's who are requesting to split their 10.01-acre parcel into two separate parcels; Tract A containing 4.00 acres and Tract B would contain 6.01 acres. The property is located in the Urban Services District (U-1) and the Variance request is from the required 40-acre minimum lot area.

Mr. Saeher stated the Struffert variance and minor subdivision, is similar to the previous Weihrauch parcel split. If the property is developed, annexation to the city will be required. A "Declaration of Restriction" has been drafted to be signed by the Struffert's, which will assure the parcels will not be developed without annexation to the city.

DAN HEIM MOTIONED TO CLOSE THE PUBLIC HEARING, SECOND BY TIM ELNESS, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, LEWANDOWSKI – AYE, KOLB – AYE, the motion passed 6-0.

**Review & Recommendation of Resolution 2021-01 Recommending Approval of the Dale & Kathryn Struffert Variance & Minor Subdivision**

DAN HEIM MOTIONED TO RECOMMEND APPROVAL OF RESOLUTION 2020-01, THE VARIANCE AND MINOR SUBDIVISION FOR DALE & KATHRYN STRUFFERT, SECOND BY TIM ELNESS, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, LEWANDOWSKI – AYE, KOLB – AYE, the motion passed 6-0.

Scott SaeHR stated the Declaration of Restrictions will be reviewed and acted on at the January 11, 2021 City Council meeting per Scott SaeHR.

**Revision to LeSauk Township Fee Schedule**

Dan Heim discussed with the Board, a revision to the township fee schedule, eliminating the Solar Energy Assistance Fee, since the fee is covered in other areas of the fee schedule.

DAN HEIM MOTIONED TO APPROVE THE REMOVAL OF THE SOLAR ENERGY SYSTEM FEE IN THE TOWNSHIP FEE SCHEDULE, SECOND BY JEFF WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, LEWANDOWSKI – AYE, KOLB – AYE, the motion passed 6-0.

**ADJOURNMENT:**

JEFF KOLB MOTIONED TO ADJOURN THE MEETING, SECOND BY TIM ELNESS, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, KOLB – AYE, LEWANDOWSKI – AYE, the motion passed 6-0.

Respectfully submitted,



Marlyce L. Plante  
Joint Planning Board Recording Secretary