

LeSauk Township Regular Meeting
October 10, 2017

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. in the Town Hall.

PRESENT: Supervisors Dan Heim, Shawn Omann and Jeff Westerlund, Treasurer Josh Bentley, Clerk Marlyce Plante and 1 interested party.

AGENDA APPROVAL: SUPV OMANN MOTIONED TO ACCEPT THE AMENDED AGENDA ADDING JAY WEIHR TO THE OPEN FORUM, 30TH AVENUE LOCAL ROAD IMPROVEMENT RESOLUTION TO OLD BUSINESS, DATES FOR GOVERNMENT CENTER MEETING TO NEW BUSINESS, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0

OPEN FORUM:

Jay Weihr – Site Plan Approval – Mr. Weihr represented Whispering Pine Log Homes & JR Construction who have been contracted to construct a log cabin for Andrew & Lisa Carlson. The Carlson property is located at the corner of Winnebago & 27th St. No. The log cabin will be 24 X 32 with two decks measuring 10 X 10 and 4 X 4.

After reviewing the site plan provided by Mr. Weihr, it was the consensus of the Town Board they have met all setbacks for a suburban residential parcel in the township.

ATTORNEY REPORT:

Comprehensive Design Zone – Attorney Gilchrist informed Supv Heim the Comprehensive Design Zone that is currently in the township's zoning ordinances, is mostly designed for use in city ordinances and would be a choice of the Town Board whether to keep it. This will be discussed at the next work session when reviewing the ordinances.

Meeting Criteria - Discussion was held by the Town Board regarding suggestions made by Attorney Gilchrist on what to have available for the public if they were to attend a township meeting or work session.

BUILDING INSPECTOR REPORT:

Treasurer Bentley presented a permit report to the Town Board sent to him by Building Inspector David Barsody. This was reviewed by the Town Board. Discussion was held on the setback for an accessory building being constructed by Jeff Yurczyk and removal of an accessory building on the Laurie Larson property.

SUPERVISORS REPORT

Jeff Westerlund-

Tom Fish – 17th St. (30th Ave.) – Supv Westerlund received a call from Mr. Fish questioning when the grading will be done on 17th St. Supv Westerlund informed him it will be done at the end of this week (October 13th). Supv Westerlund presented the Town Board with a bid from ASTECH Inc. for grading of 17th St plus the addition of adding Class #5 material to the road. To just grade the road would be \$400, to grade, add 2 loads of Class #5 material plus compacting the road, the bid was \$1025. SUPV HEIM

MOTIONED TO ACCEPT THE ALTERNATE BID WHICH INCLUDES GRADING, 2 LOADS OF CLASS #5 MATERIAL AND COMPACTING OF THE ROAD FOR \$1025, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Deer on 40th St. – Supv Westerlund reported he picked up and disposed of a dead deer on 40th St.

Able Tree Service – Supv Westerlund will report under Old Business.

Stearns County Appraisers – Supv Westerlund reported the appraisers for Stearns County are presently in the process of appraising homes in the township. They had left a card at his home address.

M.A.T. (Minnesota Association of Townships) Election Equipment Grant – Supv Westerlund reported there is a grant available from MAT to help defray the cost of replacing election equipment.

MNDOT Applications for Road Improvement Projects – Supv Westerlund noted there are applications available for township road improvement projects – this will be discussed under New Business.

Dan Heim-

Sign Solutions – As reported earlier in the meeting, the replacement of township road signs & posts will begin in late October since two townships are ahead of us. Billing for the sign posts will be sent directly to the township.

Matt Glaesman – Kellor Property – Supv Heim received an email from Matt Glaesman regarding the resolution annexing the Kellor road right-of-way to the City of St. Cloud. Mr. Glaesman has been given the resolution and will handle the recording at Stearns County.

Elizabeth Zdebzki – Ms. Zdebzki contacted Supv Heim regarding a dead deer on 40th St. Supv Westerlund has removed and disposed of the deer.

Klein Builders – Supv Heim was contacted by Sherri Klein, contractor for Crispin Domingo, inquiring whether the township had restrictions for the placement/permit for a driveway.

Jamie Gerdes – Central MN Realty – Supv Heim was contacted by Jamie Gerdes, a realtor & appraiser for Central MN Realty, regarding the Schreiner property located between County Road 1 and Riviera Road in the township. The property is owned by the Schreiner family and they are looking into possible ways of developing the two parcels (approximately 53 acres). They are possibly looking at combining the two parcels, then platting into several smaller parcels. Supv Heim gave them some criteria they would have to meet if they want to have the acreage remain agricultural, plus information on what size requirements, rezoning etc. if they choose to divide into smaller parcels less than 10 acres.

Janet Retka, Insurance Agent for George Fedor – Ms. Retka contacted Supv Heim inquiring what setbacks and ordinances would need to be met by Mr. Fedor in regard to placement of a fence as well as accessory & utility buildings.

Kari Nelson – Fence Requirements – Ms. Nelson contacted Supv Heim questioning whether “shadow-box” fencing would meet the 75% opaque requirement, which it will.

Phil Brown – Realtor for Clement Property – Mr. Brown contacted Supv Heim inquiring what zoning area allows storage buildings. Supv Heim stated they are only allowed in industrial zoned areas. The Clement property is zoned suburban residential at this time. Supv Heim also informed him the Joint Planning Board has the final vote on rezoning in the township.

Sue Larson – Zanardi Property - Ms. Larson contacted Supv Heim regarding the collection of junk in the setbacks of the Zanardi property located on County Road 1.

Karen Anderson Driveway – Supv Heim spoke with Jon Halter regarding the Karen Anderson driveway slope/pitch. Ms. Anderson has been in contact with Mr. Halter regarding her driveway which she feels was replaced with a steeper slope/pitch than it was prior to the 27th Street road construction. All board members had viewed the driveway and it was their consensus the driveway slope/pitch is reasonable and any further action would need to be done by Ms. Anderson with the City of Sartell.

Jeff Rasmussen – Zoning Map – Mr. Rasmussen will provide a 42-page (11 X 17 pages) zoning map book to Supv Heim and Clerk Plante. This is a pdf file and can be placed on the township’s website. Large zoning maps will be made for the Town Hall within the next couple of weeks.

Shawn Omann-

Sartell Community Advisory Board Meeting – Supv Omann reported on the meeting he attended of the Sartell Community Advisory Board. He reported they are in need of instructors in the 2 – 4:30 slots. Kris O’Brien, Director of Community Education in Sartell-St. Stephen, stated they are looking into possible use of local college students as instructors which may follow the student’s semester session. Mary Degiovanni, Sartell Administrator, reported on the opening of the Sartell Community Center, where the senior program is now located. No definite date has been set for the official Grand Opening. Mike Lynch with Minnesota Starwatch, will have telescopes available on October 18 between 7-9 p.m. for interested residents. She also stated that many of the gyms are already scheduled for use by pickleball, basketball and volleyball players.

OLD BUSINESS

Sign Solutions Update – John Peterson contacted Supv Heim informing him they are looking at the end of October to begin replacing the signs and posts in the township. He informed Supv Heim the billing for the posts will come separately.

Able Tree Service – Supv Westerlund met with Ken Blommer again and several new areas were added to the first bid for tree & brush trimming. SUPV HEIM MOTIONED TO ENTER INTO A CONTRACT WITH ABLE TREE SERVICE FOR THE TREE & BRUSH TRIMMING IN THE TOWNSHIP FOR A BID NOT TO EXCEED \$4000, SECOND BY SUPV OMANN, MOTION CARRIED 3-0. Supv Westerlund provided a map with house numbers & addresses for Clerk Plante to mail letters to regarding the upcoming tree & brush trimming.

Pinecone Road Joint Powers Agreement – The Township Board reviewed the revised agreement drafted by Attorney Troy Gilchrist. SUPV OMANN MOTIONED TO APPROVE AND ENTER INTO A JOINT POWERS AGREEMENT WITH THE CITY OF SARTELL FOR THE 2018 IMPROVEMENT OF PINECONE ROAD, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

APO Local Road Improvement Grant Resolution Regarding 30th Avenue – Discussion was held at length regarding the possibility of receiving grant money to help defray the cost of improving 30th Avenue North. SUPV HEIM MOTIONED TO APPROVE RESOLUTION 2017-23 – LOCAL ROAD IMPROVEMENT GRANT FOR 30TH AVENUE BEGINNING AT COUNTY ROAD 4 GOING NORTH FOR APPROXIMATELY ONE MILE, FOR THE APPROXIMATE COST OF \$113,000 IN THE YEAR 2019, SECOND BY SUPV OMANN, MOTION CARRIED 3-0. The total approximate cost of the one-mile section is \$723,000. It is noted that if at that time the township is unable to participate for financial reasons, the township can opt out of the improvement.

ASTECH Snow Removal Bid – SUPV HEIM MOTIONED TO APPROVE THE ASTECH INC. SNOW REMOVAL BID FOR 2017-2018 WITH AN INCREASE OF SALT/SAND FROM \$89 TO \$93 AND SNOWPLOW FROM \$112/HR TO \$116/HR., SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Annual Government Center Meeting – Dates that will be suggested to the City of Sartell for this annual meeting will be 10-24 or 10-25 at 5:30 or 6:00 p.m. or 11-6 or 11-17 at 5:30 or 6:00 p.m. Supv Heim will contact Mary Degiovanni regarding these dates.

Snow & Ice Policy – This will be placed on the next meeting’s agenda for review.

Schedule Work Session for Township Ordinance Review – SUPV HEIM MOTIONED TO HOLD A WORK SESSION TO REVIEW THE TOWNSHIP ORDINANCES ON TUESDAY, OCTOBER 17, 2017 AT 6:30 AT THE TOWN HALL IF IT IS NOT IN USE AND IF IT IS, IT WILL BE HELD AT THE HOME OF SUPERVISOR HEIM, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0. Supv Heim will contact Clerk Plante to post once he has heard from the Fire Department on whether they are holding their meeting at the Town Hall that evening. The calendar in the Town Hall Meeting area did not indicate whether the Fire Department was having a meeting or not on the 3rd Tuesday.

MINUTES:

SUPV OMANN MOTIONED TO ACCEPT AS AMENDED THE MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 26, 2017, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

NEW BUSINESS – CORRESPONDENCE

Rental of Town Hall – Clerk Plante stated she would like to rent the Town Hall on Friday, November 10th, 2017 from approximately noon to 9 p.m. The rental fee is \$25 along with the signing of the waiver regarding the responsibility of any damages etc. that may be done during that time.

Stearns County Association of Township Meeting – SUPV WESTERLUND MOTIONED TO ALLOW ALL TOWN BOARD MEMBERS TO ATTEND THE STEARNS COUNTY ASSOCIATION OF TOWNSHIP MEETING BEING HELD ON FRIDAY, OCTOBER 27, 2017 AT 8 P.M. IN THE FREEPORT COMMUNITY CENTER AT THE REGULAR RATE OF PAY, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

SEPTEMBER TREASURERS REPORT

SUPV HEIM MOTIONED TO ACCEPT THE SEPTEMBER TREASURERS REPORT AS PRESENTED BY TREASURER BENTLEY, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

VOUCHERS

SUPV HEIM MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$11,341.24 (CHECK #12716 THRU CHECK #12732 PLUS EFT #81), SECOND BY SUPV WESTERLUND MOTION CARRIED 3-0.

ADJOURNMENT

There being no further business, SUPV WESTERLUND MOTIONED TO ADJOURN, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

Respectfully submitted,

Marlyce L. Plante (s)

Marlyce L. Plante
LeSauk Township Clerk