

LeSauk Township Regular Township Meeting – LeSauk Town Hall
Tuesday, October 14, 2025

The regular township meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 6:00 p.m. in the LeSauk Town Hall.

PRESENT: Supervisors Dan Heim, Jeff Westerlund and Paul Wagner, Clerk Marlyce Plante, Treasurer Josh Bentley and 3 interested parties.

AGENDA: SUPV HEIM MOTIONED TO APPROVE THE AGENDA ADDING L.R.I.P. (LOCAL ROAD IMPROVEMENT PROGRAM) TO OLD BUSINESS AND STEVEN & KAYLA CARLSON SITE PLAN TO BUSINESS FROM THE FLOOR, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

OPEN FORUM: No open forum items.

BUSINESS FROM THE FLOOR:

Rob Klaphake, 2229 6th St. So., Site Plan – Accessory Building – Mr. Klaphake would like to construct a 36 X 54 square foot detached garage on his 10-acre parcel. The parcel is zoned U-1 (Urban Service) which requires a Type 3 Review Procedure. The Town Board recommends approval and the Joint Planning Board has the final approval. Mr. Klaphake plans to remove a building where the new detached garage will be constructed. SUPV HEIM MOTIONED TO RECOMMEND APPROVAL FOR THE CONSTRUCTION OF A 36 x 54 DETACHED GARAGE FOR ROB KLAPHAKE, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0. This will be placed on the Joint Planning Board meeting being held on October 28th.

Steven & Kayla Carlson – Infinity Homes, 1995 35th St. No. – House Site Plan Approval – The Carlson's and Infinity Homes submitted a site plan for the construction of a house located on 35th Street North. The plan meets all setbacks. SUPV HEIM MOTIONED TO APPROVE THE STEVEN & KAYLA CARLSON SITE PLAN FOR THE CONSTRUCTION OF A NEW HOUSE, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Joe Lahr, 1229 Pinecone Road, Sartell – Accessory Building Construction – Supv Wagner spoke with Joe Lahr who had questions whether he would be required to annex to the city of Sartell if he chooses to construct an accessory building on his parcel. The Lahr parcel is surrounding by the city of Sartell since the Waters Church has now been annexed to the city. More information is needed as to what Mr. Lahr wants to construct and where, as well as a site plan, before further discussion and a possible decision can be made.

MINUTES:

SUPV WESTERLUND MOTIONED TO APPROVE THE MINUTES OF THE SEPTEMBER 23, 2025 REGULAR TOWNSHIP MEETING AS AMENDED, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

ATTORNEY REPORT:

Resolutions on upcoming public hearings – Supv Heim is working with Atty Gilchrist in drafting the resolutions for the following public hearings that will be held on October 28th: Gabrielson variance, Warren-Wood variance, Bluebird Hollow-Traut Rezone. Atty Gilchrist also drafted a revised resolution for the Lawn Length-Granny Pod Ordinance Amendment. The public hearing for the ordinance change

will also be held on October 28th.

Zander Property – Chrm Heim has been in contact with Atty Robert Alsop regarding the Zander property clean-up. Atty Alsop asked to be informed of the condition of the Zander property. The board reviewed pictures of the property Supv Heim had taken early in the day. It was the consensus of the board that the property looks good, it will be a matter of how long it stays cleaned up. Supv Heim will contact Atty Alsop informing him the Zanders have reimbursed the township the full amount paid for the clean-up of their property.

BUILDING INSPECTOR REPORT: No report.

SEPTEMBER TREASURERS REPORT: Treasurer Bentley reviewed with the Town Board the September Treasurers Report. He stated September is a quiet month for expenses, basically just monthly invoices. Only two larger invoices just over \$2000 were for road work on 17th Street North and SEH Engineering for shoreland & engineering reviews. The overall balance in the township funds is \$964,814.58. SUPV HEIM MOTIONED TO APPROVE AS PRESENTED THE SEPTEMBER TREASURERS REPORT, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

CLAIMS & VOUCHERS: Treasurer Bentley presented the invoices & claims totaling \$7321.02. The claims included payroll and monthly invoices. SUPV HEIM MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$7321.02 (CHECK #14560 THRU 14574 PLUS EFT'S 327, 328 & 329), SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Treasurer Bentley discussed the following with items by the Town Board:

Audit Changes for Minnesota Townships – Treasurer Bentley received the email regarding audit changes in Minnesota. The changes do not affect our township since we do not consistently have \$1 million of revenue for a year. Many of the changes were for townships that have combined their clerk & treasurer's positions.

Certificate of Deposit Maturity – A certificate of deposit will mature on October 17th and Treasurer Bentley is recommending the board renew the CD with Bank Vista at a 3.9% interest rate for 12 months. He stated the township is in good financial shape to cover the winter snow season plus upcoming expenses for the reconstruction of 30th Avenue. He also informed the board the townships second CD matures in May of 2026 and he will review the interest rates at that time. SUPV HEIM MOTIONED TO APPROVE TREASURER BENTLEY ROLLING OVER THE CERTIFICATE OF DEPOSIT WITH BANK VISTA FOR 12 MONTHS AT A 3.9% INTEREST RATE, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Paid Family Leave – Treasurer Bentley discussed items the town board needed to act on for the paid family leave that effects all board members. SUPV HEIM MOTIONED TO SPLIT THE PAYABLE PERCENTAGE BETWEEN THE BOARD MEMBER (.44%) AND THE TOWNSHIP (.44%), SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Paid Leave Administrator – Treasurer Bentley stated an administrator must be designated to report all paid leave to the state. SUPV HEIM MOTIONED TO APPOINT TREASURER JOSH BENTLEY AS THE DESIGNATED PAID LEAVE ADMINISTRATOR FOR LESAUK TOWNSHIP, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Veteran's Day – Treasurer Bentley noted the first scheduled meeting in November falls on November 11th, Veterans Day, when no public meetings are allowed to be held. After discussion, SUPV HEIM MOTIONED TO MOVE THE NOVEMBER 11TH REGULAR MEETING TO TUESDAY, NOVEMBER 18TH BEGINNING AT 6 P.M., SECOND BY SUPV WAGNER, MOTION CARRIED 3-0. The board will discuss whether to cancel the second meeting in November (25th) at this meeting if all

necessary invoices are paid for the month.

SUPERVISORS REPORTS

Jeff Westerlund –

Townline Road Meeting – Supv Westerlund discussed the informational meeting regarding the reconstruction and right of way acquisition of 30th Avenue/Townline Road. He was glad to hear the guard rail near the bridge will be replaced. He also suggested when the bids go out in the spring of 2026, that, if possible, the township could piggy back on the project to pave 17th Street North.

APO (Area Planning Organization) Meeting – Supv Westerlund attended the monthly APO meeting. One of the discussion topics was the possible LRIP (Local Road Improvement Program) funds for 322nd St. Supv Heim stated he will be discussing that later in the meeting.

Mowing of the Town Hall Lawn – Supv Westerlund mowed the town hall lawn on October 13th.

Dan Heim –

Ron & Marti Bunde, 32467 County Road 1 – Questions on Property – Supv Heim was contacted about the Bunde property that is currently for sale. Questions whether an accessory building could be built on the parcel since the home does not have an attached garage on the house. This property has two lots, one where the house is located and the other is on the river side across County Road 1. Depending on what a buyer would like to do, regulations regarding the flood plain, Mississippi River/shoreland and the septic will need to be considered.

Lynn – Arvig Communications – Supv Heim received a message from Lynn with Arvig. He returned the call, Lynn had spoken to Marlyce and had her questions answered.

Wayne Cymbulak – Mr. Cymbulak of CMWEA (Central Minnesota Water Education Alliance) contacted Supv Heim questioning whether the township was aware of the city of Sartell's plans to extend 15th Street to the west. Supv Heim stated the township has been informed about it and is basically in agreement with it, but it is the city of Sartell's project.

Pothole Filling on 30th Avenue – Supv Heim has been in touch with Doug Welk of ASTECH regarding the patching of potholes on 30th Avenue. The crew from ASTECH were contracted to do the St. Wendel portion of 30th Avenue and patched LeSauk's portion also.

John Crever – David Traut Parcel – Supv Heim was contacted by John Crever who is building the David & Judy Traut house on 19th Avenue. Mr. Crever questioned an access onto 19th Avenue. He gave him Kari Haakonsen's contact information since that is a city street.

Elijah Dockendorf – 911 Address - Mr. Dockendorf contacted Supv Heim regarding a new address for the parcel he plans to build a home on. He gave Mr. Dockendorf the contact information for the G.I.S. department at Stearns County Highway Department who assigns all addresses in the township. He asked about getting his property surveyed and gave him Sam DeLeo's contact information.

Gabrielson Public Hearing – Supv Heim reminded Clerk Plante to send a public hearing notice to Nicole Blake-Bradley at the Department of Natural Resources since they must be notified.

Shawn Kroll, 32514 County Road 1 – The Kroll property has applied for annexation to the city of Sartell according to the city council agenda packet.

Solar Farms in the area – Supv Heim reported the solar farm projects located on 17th Street (Pinecone Road area) have both filed for one-year extensions. He has not heard anything further on the Kevin & Deborah Traut solar farm.

Vibhu Kapoor, 3736 Riviera Road – Shoreland Alteration - Supv Heim has been contacted by JK Landscaping regarding a shoreland alteration project they are working on for Mr. Kapoor. No further information has been received as of yet.

Paul Wagner –

Townline Road Informational Meeting – Supv Wagner attended the informational meeting for township residents regarding the right of way acquisition for the reconstruction of town line road. This was discussed earlier in the meeting.

CLERK REPORT:

Arvig Communications – Clerk Plante spoke with Lynn from Arvig who questioned whether the township had restrictions or a moratorium during the winter. She informed her the township does not but a right-of-way permit is needed and there was a \$250 permit fee. Where they planned to place fiber optics was not discussed.

Brian – 3736 Riviera Road – Clerk Plante received a call regarding what is needed for a shoreland permit at 3736 Rivier Road for new rip rap, a new patio and work in the front yard. She gave him Dan Heim's contact information who handles all shoreland permits in the township.

Election Voting Expenditure \$ - The township will receive just over \$208 to use for expenditures related to elections. The money needs to be spent and reported by the end of 2026.

District 742 Special Election – Registered Voter List Request – Clerk Plante reminded the town board the district 742 special election will be held on November 4th with polling hours from 7 a.m. – 8 p.m. She has requested a list of registered voters in the township in order to send each a letter regarding the new polling place. The list needed to be requested from the Secretary of State's office and cost \$30.

New 911 Address Sign (1995) – Clerk Plante ordered the new 911 address sign for the new home being constructed by Infinity Homes on 35th Street.

Zander Check – The Zander check was left on the meeting desk some time during the day. It was determined that it was brought while the Sartell Historical Society was at the town hall. All board members should make sure the door between the meeting room and kitchen is locked when exiting the building.

Board of Equalization Training – Clerk Plante reminded Supv's Westerlund and Wagner they need to take the training prior to the end of the year in order for the town board to hold their own board of equalization meeting since at least two board members must be certified.

Minnesota Association of Townships Annual Conference – The MAT annual conference will be held in St. Cloud December 11 through the 13th.

32728 River Oaks Lane Annexation – This property which was formerly owned by Jim and Diane Bragelman, has requested annexation to the city of Sartell. The property borders the new carwash in River Crossings.

2026 Levy – Clerk Plante reported to the Town Board she has completed the reporting to Stearns County of the 2026 Levy.

Annual Weed Control Report – Clerk Plante has received the annual weed report which needs to be completed by December 15, 2025. The township has not received the final bill from Chuck Ertl who has completed both ditch cuttings of township roads.

OLD BUSINESS:

Thomas Property – No further information - the Thomas property issue has been referred to the county attorney's office.

Sullivan Yard Clean-Up – No update. This will remain under old business. Action may be taken in the spring when the township will have the lawn length ordinance in place.

Website Redesign – No update as of yet.

Fee Schedule – No further information.

Townline Road Update – The right of way plat will need to be signed. SUPV HEIM MOTIONED TO HAVE CHAIRMAN HEIM AND CLERK PLANTE SIGN THE RIGHT OF WAY PLAT WHEN IT IS COMPLETED AND AVAILABLE, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Township Lawn Weed & Feed Bids – Supv Westerlund will be getting bids and will they be reviewed and considered prior to the spring of 2026.

322nd Street Update – The township will not apply for LRIP funds for 322nd Street this year.

Snow & Ice Policy – SUPV HEIM MOTIONED TO APPROVE AND SIGN THE 2025-2026 SNOW & ICE POLICY, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0. Clerk Plante will post the new policy on the website.

Tree Trimming – Will remain under old business until bids have been received later in the fall. Supv Wagner will be doing the October road inspection report and Supv Westerlund asked him to view the areas in the township he states need tree trimming.

Lawn Length & Granny Pod Ordinance – The public hearing has been scheduled for October 28th.

LRIP (Local Road Improvement Program) – Supv Heim's plan was to work with St. Cloud and St. Wendel Township to apply for LRIP funds for 322nd Street, but that street is not on St. Cloud's 5-year capital improvement plan and the LRIP funds are for the 2026, 2027 and 2028. Supv Heim has contacted Dave Blommel, township engineer, to update costs for upgrading 17th Street No. (Udermann)

NEW BUSINESS: No new business.

There being no further business, SUPV HEIM MOTIONED TO ADJOURN, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante,
LeSauk Township Clerk