

LeSauk Township Regular Meeting  
November 9, 2021

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. in the Sartell Community Center – Liberty Room.

**PRESENT: Supervisors Dan Heim, Shawn Omann and Jeff Westerlund, Treasurer Vikki Dullinger, Clerk Marlyce Plante, plus 2 interested parties.**

**AGENDA APPROVAL:** SUPV OMANN MOTIONED TO APPROVE THE AGENDA ADDING TOWNSHIP POLLING PLACE RESOLUTION TO NEW BUSINESS, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

**OPEN FORUM:**

**Jodi Wilken, 2660 7<sup>th</sup> Ave. No., Sartell** – Ms. Wilken came before the Town Board to discuss an adjacent property owner, Tyler Morford, 2668 7<sup>th</sup> Ave. No. Mr. Morford has moved 7-8 cars onto his property, trimmed her hedges several times and has reconstructed his deck with what looks like 2 X 4's as support beams. The Town Board discussed these items with her with the following actions being taken: The deck issue – Building Inspector David Barsody has sent Mr. Morford a letter regarding the deck construction. Hedge trimming: Mr. Morford is allowed to trim hedges that overhang his property. The cars & possible occupation of an auto repair business: It was the consensus of the Town Board to send a letter to Mr. Morford regarding the number of cars located on his property and the possible auto repair business being conducted on his parcel without a conditional use permit. He will also be asked to attend the next scheduled meeting on November 23<sup>rd</sup>.

Supv Omann also questioned Ms. Wilken whether the township could trim the branches around the street sign located on her property. Ms. Wilken agreed to have the branches trimmed to allow clear viewing of the street sign.

**Ted Thomas, 32502 County Road 1 – Clean Up of Property** – Mr. Thomas came before the Town Board to discuss his property clean-up that has been ongoing. He stated they did sell one vehicle and two lawn mowers will be gone in the next couple of days, he also informed the Town Board all the trim on the house has been repainted. He also said abandoned property in front of the garage door will be removed. Fencing on a trailer still remains as well as a couple of vehicles (which belong to current residents of the home) and miscellaneous junk remains in the front of the house.

Supv Heim discussed a previous letter Mr. Thomas received from Stearns County Environmental Services in 2017 requesting the removal of the brick and several items on the parcel. The brick still remains in the front – Mr. Thomas wasn't committed to moving the brick or several items in the front since they are his mothers, Shirley Thomas, who does not want them removed. Supv Heim has reached out to Troy Freihammer of Environmental Services, but has not received a reply. Supv Omann will view the property during his November Road report. The Town Board asked Mr. Thomas to continue the clean-up and attend the next scheduled meeting.

**MINUTES:**

SUPV HEIM MOTIONED TO APPROVE AS AMENDED, THE MINUTES OF THE OCTOBER 26, 2021 REGULAR TOWNSHIP MEETING, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

**ATTORNEY REPORT:** Attorney Troy Gilchrist drafted a resolution for the township's 2022 election. This will be discussed under new business.

**BUILDING INSPECTOR REPORT:** Building Inspector David Barsody has sent a letter to Tyler Morford regarding the construction of his deck without the necessary building permit and inspections.

**TREASURERS REPORT:** Treasurer Dullinger stated the balance in township funds is \$615,117.11 which is divided into the appropriate funds. She has sent a revised disbursement statement for October 12 to town board members.

SUPV HEIM MOTIONED TO APPROVE THE OCTOBER 12, 2021 REVISED DISBURSEMENT STATEMENT ADDING EFT 205 WAS PAID ON 10-12, BUT WAS INADVERTENTLY LEFT OFF THE DISBURSEMENT STATEMENT, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

SUPV HEIM MOTIONED TO APPROVE THE OCTOBER TREASURERS REPORT AS AMENDED, INDICATING CHECK #'S 13670 THRU #13679 WERE MISPLACED AND ARE PART OF THIS EVENING'S VOUCHERS BEING PAID, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

SUPV WESTERLUND MOTIONED TO APPROVE PAYMENT OF VOUCHERS IN THE AMOUNT OF \$9270.51 (CHECK #13670 THRU 13679 & CHECK #13689 THRU 13692, PLUS EFT #207 & 208), MOTION SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

## **SUPERVISORS REPORTS**

### **Jeff Westerlund –**

**Deb Sauer, 1847 35<sup>th</sup> St. No. - Tires** – Supv Westerlund met with Ms. Sauer to try to locate the tires she had seen in the road right of way on 35<sup>th</sup> Street. They apparently were picked up since they could not be located.

**Tri County Humane Society – Cat** – Supv Westerlund was contacted by Tri County Humane Society requesting an approval of a cat found at 1701 19<sup>th</sup> Ave. So. by Diane Fish. Supv Westerlund approved since it is located in the township.

**Elm Tree Removal on 30<sup>th</sup> Street** – Supv Westerlund received a quote of \$1800 from Josh Skinner of Guardian Tree Service for the eradication & removal of elm tree brush on 30<sup>th</sup> Street. This will be considered in the spring of 2022.

### **Dan Heim –**

**Jeremy Mathiasen, Stantec** – Supv Heim contacted Mr. Mathiasen of Stantec requesting updates of the township zoning map to include the township parcels that have been zoned from U-1 (Urban Service District) to R-1 (Town Residential District).

**Scott Saeher – Burns Parcel Split** – Supv Heim spoke with Scott Saeher, City of Sartell Assistant Administrator and Planner, regarding the township's discussion with Laura Burns requesting a possible split of her property. He gave Mr. Saeher the background of the Burns property and the townships discussion with her to split off possibly 2 acres for the construction of a home for her son.

**Dave Blommel – Boring Tests on 17<sup>th</sup> Street** – Supv Heim was in contact with Dave Blommel, township engineer, regarding the boring tests that had been done on 17<sup>th</sup> Street North, Udermann section. They discussed resurfacing of 17<sup>th</sup> Street whether it should be a 9 or 10-ton road and using a geo-tech fabric on the street. Mr. Blommel highly suggested the geo-tech fabric as well as a 10-ton road since the road is used by heavy farm equipment.



**Krista Braun – 3CX Phone System License Fee** – Mr. Braun contacted Supv Heim informing him the license fee for the 3CX phone system is \$325 yearly.

**River Oaks Lane Redesign** – Supv Heim discussed the city of Sartell's redesign of River Oaks Lane which may affect remaining township parcel owners located on the street. The street will now be in the jurisdiction of the City of Sartell with the new commercial development they are constructing on the south end.

**Tree Trimming on 322<sup>nd</sup> Street** - Supv Heim discussed with board supervisors whether the two lots owned by the township could be sold, both are located in Pleasant Dale Addition. Neither lots are buildable, the lot on 322<sup>nd</sup> is valued at \$29,300 and would be buildable, but was also meant to remain as a road easement for future development to the west. After discussion by the Board, it was the consensus to have him check with Scott Saehr, then contact Attorney Troy Gilchrist regarding the possibility of selling this particular lot.

#### **Shawn Omann –**

**Joe Lahr – Relevant Life Church** – Supv Omann was contacted by Joe Lahr, questioning whether the parcel owned by Relevant Life Church located on County Road 120, would need to be annexed to the city of Sartell when they are ready for the construction of the church. He contacted Scott Saehr of the city of Sartell, who stated that utilities are stubbed into the area and it would need to be annexed.

**Laptop quotes** – Supv Omann reported he did not research the cost of various laptops to deeply since there are so many different kinds, along with various programs etc. He thought it would be best to buy locally so the Town Board could deal directly with someone local if we were to have any problems with the laptops.

The board discussed at length the quotes received for both the laptops and visual equipment for holding meetings remotely. SUPV OMANN MOTIONED TO APPROVE THE QUOTES RECEIVED FROM TECHCHECK FOR 7 HP PROBOOK LAPTOPS (\$1450 EACH) AND YEALINK CONFERENCE UNIT AT \$4775.84, SECOND BY SUPV HEIM, MOTION CARRIED 3-0. Supv Heim will contact Krista Braun of Tech Check regarding the availability of the items and check to see if ordering an additional laptop would change the quoted price of each laptop.

#### **OLD BUSINESS:**

**Town Hall** – No further information at this time.

**Zander Property Clean Up** – Supv Westerlund reported the Zander's have one vehicle, Chevrolet Colorado remaining, which should be licensed by December 1<sup>st</sup>.

**Thomas & Rosenow Property Clean Up** – The Thomas property was discussed earlier with Mr. Thomas. Supv Omann reported the Rosenow property has been cleaned up somewhat, but he has some time left of his request for 30 days. Supv Omann will view the property during his road report in November.

**Tree Trimming** – Discussed earlier.

**Proposals from Tech Check** – The board reviewed and acted on earlier in the meeting.

#### **NEW BUSINESS:**

**Resolution for Township Polling Place Designation** – Attorney Troy Gilchrist drafted a resolution designating the Park Fellowship Church located in the township for upcoming township elections for 2022 and beyond until a permanent town hall is located. SUPV WESTERLUND MOTIONED TO APPROVE RESOLUTION 2021-24 DESIGNATING PARK FELLOWSHIP CHURCH, 32932 COUNTY ROAD 4, SARTELL, MN AS THE SINGLE POLLING PLACE WITHIN THE TOWNSHIP FOR ALL ELECTIONS, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

**CLERK CORRESPONDENCE:**

**MN State Demographers Report** – Clerk Plante received the 2020 Census Population & Household Counts report. The township's population is 1502 with 576 housing units that are occupied and 20 housing units that are vacant.

**2021 Noxious Weed Report** – Clerk Plante completed the 2021 noxious weed report. Chairman Heim signed the report which will be returned to Bob Dunning, Stearns County Weed Inspector.

**Worker's Comp Audit & Premium Fee** – Clerk Plante received the invoice for the township worker's compensation insurance. She noted there was a \$50 charge since a current Certificate of Insurance for Midwest Asphalt was not included in the audit report. An updated certificate was sent, but was after the due date.

**ADJOURNMENT:**

There being no further business, SUPV HEIM MOTIONED TO ADJOURN, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante  
LeSauk Township Clerk