

LeSauk Township Regular Meeting  
February 13, 2018

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. in the Town Hall.

**PRESENT: Supervisors Dan Heim, Jeff Westerlund and Shawn Omann, Treasurer Josh Bentley, Attorney Troy Gilchrist, Vikki Dullinger, Clerk Marlyce Plante and two interested parties.**

**AGENDA APPROVAL:** SUPV HEIM MOTIONED TO ACCEPT THE AGENDA AS AMENDED WITH THE ADDITION OF STEVE LOVETT TO THE OPEN FORUM, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

**OPEN FORUM:**

**Steve Lovett – Junkman Services** – Mr. Lovett came before the Town Board to review and discuss the upcoming Annual Township Clean Up Days. The Clean-Up days will be held on Saturday, April 28<sup>th</sup> from 8 a.m. – 5 p.m. and Sunday, April 29<sup>th</sup> from Noon – 4 p.m.

The clean-up day will be handled basically in the same way it was held in 2017. All township residents will receive notification of the clean-up days along with a pricing list from Junkman Services. The Town Board did discuss whether township residents could bring one item without being charged a fee, and the possibility of having a dumpster for township residents. Verification of whether they were township residents would need to be done. No decision was made. Supv Westerlund stated the clean-up has gone very well the last two years, but felt only one township supervisor would need to be present during each day of the clean-up.

**BUSINESS FROM THE FLOOR:**

**Jeff Yurczyk – Site Plan Approval** – Mr. Yurczyk came before the Town Board to request approval of a site plan for an accessory building on his property. He had received prior approval, but decided he would like to add an additional 6 feet to the accessory building. He is within the setback requirements and allowed square footage for an accessory building. SUPV HEIM MOTIONED TO APPROVE THE NEW SITE PLAN FOR JEFF YURCZYK; ADDING 6 FEET TO THE PLANNED ACCESSORY BUILDING WHICH WILL NOW BE 2508 SQUARE FEET IN SIZE AND WILL BE 38 FEET FROM THE PROPERTY LINE, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

**TROY GILCHRIST – CITY OF SARTELL/LESAUK TOWNSHIP JOINT PLANNING BOARD**

Township Attorney Troy Gilchrist was asked to attend the meeting to discuss with the Town Board a letter Atty Gilchrist received from Attorney Adam Ripple, attorney representing the City of Sartell. The letter addresses several items the City of Sartell would like to discuss with the Town Board. Those items included the following:

- Joint Planning Board Meetings – The city would like to see a “set” meeting time and date for the Joint Planning Board meetings regarding township business. They are presently held on an

“as needed” basis and usually at the regular scheduled township meeting night when the public hearing is being conducted by the Town Board.

- The City is also concerned by the minimal notice of packet information which would include resolutions, ordinances and other materials.
- The City would also like to discuss the zoning authority of the Joint Planning Board. The City states the practice is inconsistent with the joint resolution & orderly annexation agreement.
- The City is concerned with the joint planning in the area where they feel there are numerous “islands” and areas that are nearly surrounded by the City, but yet remain in the township. They stated they had concerns these areas block logical extension of public utilities, road designs etc.

It was the consensus of the Town Board they would be open to scheduling a regular Joint Planning Board meeting on the 4<sup>th</sup> Tuesday of each month and will discuss other areas of concerns with the City of Sartell. The Town Board gave several dates to Attorney Gilchrist to schedule a meeting with the City of Sartell that would be held at the Town Hall. Attorney Gilchrist will inform Chairman Dan Heim when he hears back from Attorney Ripple as to the date the City of Sartell would choose.

#### **MINUTES:**

SUPV OMANN MOTIONED TO ACCEPT AS AMENDED THE MINUTES OF THE REGULAR TOWNSHIP MEETING HELD ON JANUARY 23, 2018, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

SUPV HEIM MOTIONED TO ACCEPT AS PRESENTED THE MINUTES OF THE ANNUAL AUDIT MEETING HELD ON FEBRUARY 5, 2018, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

**ATTORNEY REPORT** – This was held earlier in the meeting with Attorney Gilchrist present.

**BUILDING INSPECTORS REPORT** – Chairman Heim received the updated building fee schedule from Building Inspector David Barsody. Mr. Barsody incorporated the 1994 fees into the new fee schedule. This will be updated in the building inspector contract and reviewed at the next scheduled meeting. It was the consensus of the Town Board to charge a \$400 fee for a Preliminary Plat hearing and \$400 for the Final Plat hearing. These updates will also be placed in the new fee schedule.

#### **SUPERVISORS REPORT**

**Jeff Westerlund – No Report**

**Dan Heim -**

**Mark Richgels – Swimming Pool for McGee Property** - Supv Heim was contacted by Mark Richgels who is the contractor for placement of a swimming pool for the McGee property. He copied and sent the information to Mr. Richgels and David Barsody.

**Building Permit Application Form** – Clerk Plante will place a pdf form of the LeSauk Township Building Permit Application on the township website as well as a link to Building Inspector David Barsody’s website.

**Pinecone Road Update from Township Engineer David Blommel** – Supv Heim received an update via email from Township Engineer David Blommel. He was unable to attend this evening's meeting due to another commitment. He stated in his email the City of Sartell has submitted their Pinecone Road plans to MnDOT which should have their comments back by mid-March with possible bid letting towards the end of March, early April. Mr. Blommel suggested to be ready to open and accept bids at the second meeting in April with possible start dates of the project the first week in June, immediately after school ends.

**David Bentrud** – Mr. Bentrud is running for Stearns County Sheriff and contact both Supv Heim and Clerk Plante with a request to attend an upcoming meeting. He is not seeking endorsement, but would like to discuss with the Town Board any particular issues or questions they may have regarding law enforcement in Stearns County.

**Ferber Property Issues** -Supv Heim was contacted by Hank Schreifels, Stearns County Environmental Services, to discuss possible building code violations at Mr. Ferber's property located on River Oaks Lane in the township. Mr. Ferber does not live at this residence but rents it out which the code violations would then fall under Stearns County rental authority. Mr. Schreifels also noted there have been several heroin drug overdoses where the Stearns County Sheriff's office has been called to this address.

Several authorities will view the home for code violations, David Barsody, John Tracy of Stearns County Environmental Services, Stearns County Sheriff and City of Sartell Fire Chief Jim Sattler. The township may be billed for the Sartell Fire Chief attending the inspection of the Ferber home. It was the consensus of the Town Board to allow this expenditure.

**Shawn Omann** –

**Brent Hamak – Accessory Building Question** – Mr. Hamak contacted Supv Omann regarding placement and regulations regarding construction of an accessory building. Because Mr. Hamak is within shoreland, Supv Omann directed him to Stearns County Environmental Services.

**Steve Lovett – Junkman Services** – Mr. Lovett contacted Supv Omann regarding the upcoming Township Clean Up Day. This was discussed earlier in the meeting.

**Community Advisory & Education Board Meeting** – Supv Omann attended the Community Advisory & Ed Board Meeting since he is the townships representative for the Tri-Rec/Sartell Summer Recreation Program. He informed the Town Board the biggest hurdle right now is to find community education program staff as well as space for the classes etc. He also invited Kris O'Brien, Community Education Director, to attend the upcoming Annual Township Meeting. Ms. O'Brien does plan to attend the 3-13-18 meeting.

**Kite Flying Day at the new Sartell Community Center** – Supv Omann stated that an upcoming event is a Kite Flying Day which will be held at the new Sartell Community Center on April 14, 2018.

#### **OLD BUSINESS:**

**Street Light @ 21<sup>st</sup> Street & Monarch Court** - Treasurer Josh Bentley reported no information had been received yet from Xcel Energy.

**Fine Reimbursement** – No information had been received as of yet.

**Fee Schedule** – This will be placed on the next meeting's agenda as noted earlier.

**Township Day at the Capital** – SUPV HEIM MOTIONED TO ALLOW ALL BOARD MEMBERS TO ATTEND THE TOWNSHIP DAY AT THE CAPITAL BEING HELD ON MARCH 7, 2018, AT THE REGULAR RATE OF PAY, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

## CLERK REPORT & CORRESPONDENCE

**Wanda Orth** – Ms. Orth contacted Clerk Plante regarding the use of an oxgenator near a gas fireplace. She gave her the phone numbers of James “Butch” Rieland, Sartell City Fire Inspector and Jim Sattler, Sartell Fire Chief.

**Christina VanSlooten** – Clerk Plante received an email from Ms. VanSlooten regarding whether the township had regulations about having a live band at a graduation party they will be having at their residence located on County Road 1. She informed her the township did have noise regulations they would need to abide by and suggested contacting Stearns County Highway Department regarding parking along County Road 1.

**Master Gardener Program** – Clerk Plante received a request from the University of Minnesota’s Master Gardener Program regarding advertisement of their program and upcoming events on the township website. The possibility of placing something in the mailing to township residents was discussed by the Town Board. If room, the information will be added.

## JANUARY TREASURERS REPORT

SUPV HEIM MOTIONED TO ACCEPT THE TREASURERS REPORT AS PRESENTED, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

## VOUCHERS

SUPV HEIM MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$21573.48 (CHECK #12801 THRU CHECK # 12817 PLUS EFT85), SECOND BY SUPV WESTERLUND MOTION CARRIED 3-0.

## ADJOURNMENT

There being no further business, SUPV OMANN MOTIONED TO ADJOURN, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Respectfully submitted,

*Marlyce L. Plante (s)*

Marlyce L. Plante  
LeSauk Township Clerk