

LeSauk Township Regular Meeting
February 26, 2019

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. in the Town Hall.

PRESENT: Supervisors Dan Heim, Shawn Omann and Jeff Westerlund, Treasurer Vikki Dullinger, Clerk Marlyce Plante and 10 interested parties.

AGENDA APPROVAL: SUPV WESTERLUND MOTIONED TO APPROVE THE AGENDA AS AMENDED, ADDING MARCH 12TH MEETING DATE CHANGE TO NEW BUSINESS, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

OPEN FORUM:

David Barsody – Building Inspector – Building Inspector Barsody was asked to attend the meeting to discuss his contract & fee schedule. He stated there are no changes he would recommend in his contract and his fee schedule will remain the same. He discussed the letter he sent to the former Divine Grace Mobile Home Park regarding the change of a laundry/fall out shelter into two rental units.

Mr. Barsody discussed the Kröll construction permit to demolish areas of the inside of their home as well as the addition of a 4-season porch. The Kröll's are in the process of receiving a site permit from Stearns County, which the township will need to review and sign, since their home is located in shoreland.

The Town Board reviewed with Building Inspector Barsody, estimates of new construction of a town hall. Areas discussed were the needed land acquisition, size of the building, parking areas, handicapped accessibility etc.

BUSINESS FROM THE FLOOR:

Peter & Kathy Lahr, Surveyor Sam DeLeo, Brian Donnay & Sharon Decker –

The Peter & Kathy Lahr property is located on 19th Ave. So. and consists of two parcels, the north parcel which contains their home, is approximately 10 acres and the south parcel is approximately 21 acres. Both parcels are zoned agricultural. Sharon Decker, real estate agent for Brian Donnay, provided purchase agreements for both parcels to the Town Board. Sam DeLeo, surveyor for the Lahr's & Mr. Donnay, provided copies of a survey splitting the south parcel into two separate parcels on which Mr. Donnay is applying for a conditional use permit for his roofing business.

Supv Heim stated that when the Lahr's received the previous certificate of compliances, it was discussed that no further splitting of parcels would be allowed unless the property was platted or annexed to the city and city services are available. Mr. DeLeo stated the Lahr's only did a boundary adjustment with the previous certificate of compliances and the split they and Mr. Donnay are requesting now for the south parcel, would be allowable under the township's ordinances.

After further discussion, Supv Heim will have the survey and Mr. Donnay's request for a conditional use permit reviewed by township attorney Troy Gilchrist. This will be placed on the next meeting's agenda.

Wayne Paquin & Annette Grebinowski – Mr. Paquin would like to purchase 5 acres from Robert Stangler whose property is located on 322nd Street. Ms. Grebinowski attended the meeting representing her father Robert Stangler. Mr. Stangler owns approximately 70 acres zoned agricultural and the 5-acre parcel that Mr. Paquin intends to purchase, would be split off the 70-acre parcel and would need to be rezoned to rural residential. It was suggested to Mr. Paquin to see if the Stangler's would possibly agree to sell 10 acres in order for the property to remain agricultural thus avoiding the rezoning.

Ed Traut & Robert Stommes – Mr. Traut came before the Town Board, along with his brother-in-law, Robert Stommes, to discuss the Floyd & Margaret Traut property located on Pinecone Road. Mr. Traut had attended a meeting several years ago checking to see how the property can be divide into 10 acre parcels.

Since Mr. Traut did not have any specific plans as to how it would be divided, it was suggested to him to discuss it with a surveyor and develop a ghost plat of how it could be split. After that is completed, then return to a township meeting for the Town Board to review.

Rory Mrozek – Mr. Mrozek had several items he wished to discuss with the Town Board.

Allowed Signage - He first questioned whether the draft of the township ordinances that are presently being reviewed, had included suggested changes Mr. Mrozek made regarding allowable signs in the township. He would like to put up a sign which would advertise his storage business. Supv Heim will look into what changes were suggested in the new draft of the ordinances, but did not think a lot of changes were suggested.

Street Light at the Storage Entrance – Mr. Mrozek has checked into the placement of a street light at the entrance to his storage units and found this can only be requested by the jurisdiction the property is located in. He stated he would cover the cost of the placement of a street light and the monthly cost of the street light. The street light that was placed at the entrance of Monarch Court cost approximately \$1100.00 to install.

Salt & Sanding in Monarch Court – Mr. Mrozek questioned whether there could be a limited or light sanding done in Monarch Court. Supv Westerlund will contact Doug Welk of ASTECH Inc. to discuss this with him and the snowplow driver.

Town Hall Construction – Mr. Mrozek had discussed with the Town Board previously about designing one of his storage units to possibly house a new town hall. There has been no decision made regarding the acquisition of land or the type of building needed for a Town Hall. Mr. Mrozek stated he would draw up some plans for the Town Board to review with the estimated cost and a possible 20-year lease agreement at \$1000 per month.

Coneflower Court House Construction Plan – Mr. Mrozek stated that house & site plans are being compiled for the last lot in Coneflower Court. The site plan will need to be reviewed and approved by the Town Board when they are ready.

MINUTES:

SUPV OMANN MOTIONED TO APPROVE AS AMENDED THE 2-7-19 REGULAR TOWNSHIP MEETING, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

ATTORNEY REPORT:

Small Group Meeting w/City of Sartell Regarding Zoning & Joint Planning Board Authority – Supv Heim will be attending a meeting with Attorney Troy Gilchrist, City of Sartell Attorney Adam Ripple, Mayor Ryan Fitzthum & City of Sartell Planner Anita Rasmussen or City of Sartell Administrator Mary DeGiovanni on Wednesday, March 13, 2019 at 10 a.m. The meeting is to discuss the draft of the township's ordinances, platting regulations & zoning authority. Clerk Plante may also attend if possible.

BUILDING INSPECTOR REPORT: Items were discussed with Building Inspector Barsody earlier in the meeting.

JANUARY TREASURERS REPORT: The Town Board reviewed the January Treasurers Report which had adjustments for several invoices that were coded to the wrong funds. Treasurer Dullinger plans to meet with a representative from Minnesota Association of Townships on Thursday, February 27, who will review the report, checking to see if the adjustments were recorded correctly. The January & February Treasurers reports will be placed on the next meeting's agenda. On the February Treasurers report, Supv Heim asked that the Fire Hall/Government Center Expenses be coded under the Fire Fund.

Invoices/Vouchers – SUPV HEIM MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$24,759.87 (CHECK #13068 THRU 13076), SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0. Treasurer Dullinger asked Clerk Plante to print a receipt for the printer/scanner plus the recent router purchased through Amazon for her records.

SUPERVISORS REPORTS

Jeff Westerlund –

Carol & Dale Zika – Supv Westerlund received a call from the Zika's who live in Countryside Acres. The Zika's requested to have their addition plowed and sanded more. Supv Westerlund had spoken to Doug Welk of ASTECH Inc. who stated the plows will be going out later this evening to do more plowing and sanding on township roads. Supv Westerlund will call Mr. Welk in the morning to inform him not to sand the Monarch Meadows area so much and salt & sand more in the Countryside Acres addition.

Washington D.C. Trip – Supv Westerlund provided a written report to Town Board members of the various legislators/lobbyists they met with in Washington. He stated it was an extremely interesting process meeting with the legislators/lobbyists as well as seeing the sights & history in Washington D.C.

Township Day at the Capitol – Supv Westerlund attended today's township day at the capitol which he had just returned from.

Dan Heim –

LRIP – 30th Avenue – Supv Heim discussed the need to have all 5 jurisdictions/entities agree to be a part of the LRIP (Local Road Improvement Program) for 30th Avenue. Joe Perske is visiting all the jurisdictions to discuss the need to improve 30th Avenue and possibly pursuing a bonding bill if needed.

Nels Christensen – Bonhomie Valley – Mr. Christensen lives on Stork Drive which is adjacent to a drainage area for the Bonhomie Valley Addition. This area floods at times depending on the winter snow fall amounts. Mr. Christensen contacted Supv Heim questioning what the townships plans were for this spring since the area has received a substantial amount of snow.

Sam DeLeo – Surveyor for Peter & Kathy Lahr – Mr. DeLeo contacted Supv Heim questioning whether he should attend tonight's meeting. Supv Heim suggested he attend.

2020 Census Bureau & Board of Annexation Survey Adjustments – Supv Heim is the contact for the 2020 Census. He received an email questioning any boundary changes for the township. He forwarded the email to Clerk Plante who answered the survey. All future census information will come to Supv Heim, since they wanted one contact person of the highest authority.

Stearns County Memorandum of Understanding – Attorney Jason Hill has been in contact with Angie Berg of Stearns County regarding changes the township and she had in the Resolution to sever the Memorandum of Understanding with Stearns County.

LRIP Application for 30th Avenue – Supv Heim reported the application for possible funding for the reconstruction of 30th Avenue, was received but as of now, there are no funds available and the project would be placed on the project list.

City of Sartell Joint Planning Board Members – Supv Heim received an email from Mary DeGiovanni informing him the three city representatives that will be on the Joint Planning Board are Ryan Fitzthum, Tim Elness & Brady Andel, alternates are Mike Chisum, Jeff Kolb & Nate Crowe.

Shawn Omann –

New Router Installation– Supv Omann has installed the new printer & router in the town hall & office. He will help board members install the new printer on their surfaces and laptops if necessary. He noted the speed is still slow at times, but in general, much better than the previous router.

Steve Lovett – Junkman Services – Township Clean Up Day – Supv Omann has been in contact with Steve Lovett, Junkman Services, who informed him he will be able to help the township with their clean-up day this year since his insurance is still in effect until May, 2019. Mr. Lovett also said the price list from 2018 will remain the same. Clerk Plante will include that with the mailing to township residents along with clean-up day information. After discussion by the Town Board, it was decided to limit the clean-up day to just one full day from 9 a.m. – 3 p.m.

SUPV HEIM MOTIONED TO SET SATURDAY, APRIL 20, 2019, FROM 9 A.M. – 3 P.M. AS THE ANNUAL TOWNSHIP CLEAN-UP DAY, WORKING WITH STEVE LOVETT OF JUNKMAN SERVICES, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

FEBRUARY ROAD REPORT:

Supv Heim reviewed his February road report with the Town Board. Roads are in generally good winter driving condition, but many are snow-packed.

OLD BUSINESS:

Memorandum of Understanding w/Stearns County - Supv Heim received new resolutions from Attorney Jason Hill which will need to be reviewed and approved by the Town Board and the Joint Planning Board. Attorney Hill informed Supv Heim the county will and should regulate the shoreland ordinance per state statutes.

Fine Reimbursement – Treasurer Dullinger spoke with a representative of the BCA who informed her this takes time to complete the process before any reimbursement would be received.

Trees & Shrubs in Road Right of Way – This will remain on the agenda under Old Business until it can be addressed in the spring.

Peter Ferber Mobile Home – Clerk Plante will send a certified letter after March 1st informing Mr. Ferber again that the mobile home he has on his property must be removed. It was noted by the Town Board that it appears no one is living in the mobile home right now.

Clerk & Treasurers Positions from Elected to Appointed - Clerk Plante received the resolution draft from Attorney Troy Gilchrist calling for the Special Election on May 14, 2019 which will have the questions to the electors whether the positions of Clerk & Treasurer can be changed from elected to appointed. SUPV HEIM MOTIONED TO APPROVE AND SIGN RESOLUTION 2019-02 CALLING FOR A SPECIAL ELECTION ON MAY 14, 2019 WITH THE BALLOT QUESTION TO CHANGE THE CLERK & TREASURER POSITIONS FROM AN ELECTED POSITION TO APPOINTED POSITIONS, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Township Clean Up Day – This was discussed earlier in the meeting by Supv Omann.

NEW BUSINESS:

Change of Meeting Date – SUPV OMANN MOTIONED TO CHANGE THE REGULAR MEETING SCHEDULED FOR MARCH 12, 2019 TO MONDAY, MARCH 11, 2019 BEGINNING AT 7 P.M. DUE TO THE ANNUAL TOWNSHIP MEETING SCHEDULED ON MARCH 12, 2019, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

CLERK & CORRESPONDENCE REPORT:

Minnesota Association of Townships Spring Short Course – SUPV WESTERLUND MOTIONED TO ALLOW ALL TOWN BOARD MEMBERS TO ATTEND THE MAT SPRING SHORT COURSE SCHEDULED IN MARCH AT THE REGULAR RATE OF PAY, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

Annual Weed Meeting – SUPV WESTERLUND MOTIONED TO ALLOW CLERK PLANTE TO ATTEND THE ANNUAL WEED MEETING SCHEDULED FOR APRIL 3, 2019 AT THE REGULAR RATE OF PAY, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

Central Minnesota Applicators – Information was received from Central Minnesota Applicators who do various road work in the area.

Mailing to Township Residents – Items to be sent to township residents will be the Township Newsletter for 2019, Annual Meeting Agenda, Township Clean-Up Day information along with the 2019 Price List of Junkman Services and a information sheet regarding how to save water in your kitchen & garden.

ADJOURNMENT:

There being no further business, SUPV HEIM MOTIONED TO ADJOURN, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante
LeSauk Township Clerk