

LeSauk Township Regular Meeting  
February 7, 2019

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. in the Town Hall.

**PRESENT: Supervisors Dan Heim, Shawn Omann and Jeff Westerlund, Treasurer Vikki Dullinger, Clerk Marlyce Plante and two interested parties.**

**AGENDA APPROVAL:** SUPV HEIM MOTIONED TO APPROVE THE AGENDA AS AMENDED, ADDING S.E.H. ENGINEERING REGARDING 40<sup>TH</sup> & 35<sup>TH</sup> STREET REPAIR ESTIMATES, WAYNE PAQUIN TO NEW BUSINESS AND CORRECTION OF THE 1-7-18 MINUTES DATE TO 1-7-19, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

**BUSINESS FROM THE FLOOR:**

**Ed Traut** – Mr. Traut was placed on the agenda to discuss the possible split of the Traut property. With the change of the regular scheduled meeting date, he was not in attendance.

**MINUTES:**

SUPV WESTERLUND MOTIONED TO APPROVE AS AMENDED THE 1-7-19 REORGANIZATION/QUALIFICATIONS MEETING, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

SUPV WESTERLUND MOTIONED TO APPROVE AS AMENDED THE MINUTES OF THE JANUARY 8, 2019 REGULAR TOWNSHIP MEETING, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

SUPV HEIM MOTIONED TO APPROVE AS AMENDED THE MINUTES OF THE JANUARY 22, 2019 REGULAR TOWNSHIP MEETING, SECOND BY SUPV OMANN, MOTION CARRIED 2-0, SUPV WESTERLUND ABSTAINED SINCE HE WAS NOT IN ATTENDANCE.

**ATTORNEY REPORT:**

**Small Group Meeting w/City of Sartell Regarding Zoning & Joint Planning Board Authority**

– Supv Heim will be meeting on a future day with Attorney Troy Gilchrist, City of Sartell Attorney Adam Ripple, Mayor Ryan Fitzthum & City of Sartell Planner Anita Rasmussen or city of Sartell Business Administrator. The Town Board reviewed a previous letter from city attorney Adam Ripple which stated several areas of the townships zoning ordinances, platting regulations & Joint Planning Board authority, they would like to discuss and request the township consider changing to possibly mirror the city's ordinances & regulations.

**BUILDING INSPECTOR REPORT:** No report.

**JANUARY TREASURERS REPORT:** The Town Board reviewed the January Treasurers Report and found several changes that needed to be made & corrected – this will be placed on the

next meeting's agenda for approval. Treasurer Dullinger discussed her conversation with Lucinda Messman of Minnesota Association of Township regarding monthly treasurers reports, year-end procedures, separation of funds etc.

**February Claim Vouchers** – SUPV WESTERLUND MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$11150.26 (CHECK #13057 THRU 13067 PLUS EFT'S 116 & 117), SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

## **SUPERVISORS REPORTS**

### **Jeff Westerlund –**

**Area Planning Organization (APO)** – Supv Westerlund reported the APO board members nominated him as the chairman for 2019. The APO will have monthly meetings plus quarterly meetings. He will be representing the township, along with other local politicians in Washington D.C. during the week of February 10<sup>th</sup> through February 15<sup>th</sup>. They will be lobbying for funding for local road improvement projects such as 30<sup>th</sup> Avenue in LeSauk Township.

Due to this scheduled trip to Washington D.C., the regular township meeting was changed to today's date. It was posted three days prior to the meeting and noted on the township's website. SUPV HEIM MOTIONED TO CANCEL THE FEBRUARY 12, 2019 SCHEDULED MEETING, DUE TO THE ABSENCE OF SUPV WESTERLUND, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

### **Dan Heim –**

**January Meeting W/Area Political Representatives** – Supv Heim was part of a meeting with Joe Perske, Ryan Fitzthum and Mary DeGiovanni to discuss Local Road Improvement Projects (LRIP) that would include 30<sup>th</sup> Avenue. Discussion was held whether 30<sup>th</sup> Avenue could be taken over by Stearns County which would then qualify for up to \$1 million in federal funding. Supv Heim stated that he will continue with the application for LRIP funds as a township, which could possibly qualify the township up to a maximum amount of \$750,000.

**Stearns County Memorandum of Understanding** – Attorney Jason Hill has been in contact with Angie Berg of Stearns County regarding changes the township and she had in the Resolution to sever the Memorandum of Understanding with Stearns County.

**Burning on Sartell City Compost Site** – Supv Heim was contacted by Jon Kothenbeutel, City of Sartell Maintenance Department, informing him they planned to burn a large pile of trees/brush located on the city compost site.

**Bob Landwehr** – Supv Heim contacted Bob Landwehr informing him of the process to annex his son's property back into the township. The parcel is presently located in the City of Sartell.

### **Shawn Omann –**

**Road Reports-Supervisor Duties** – Discussion was held regarding whether township supervisors should bill for their monthly road inspections or is doing the monthly road inspections a supervisor duty and would be covered in the monthly fee each supervisor receives. Mileage when doing the road inspection, would be billed at the federal reimbursement rate. It was the consensus of the Town Board to continue billing for the time spent inspecting the township roads as well as

documenting what else needs to be reported such as brush trimming, street sign fixes. This has been done by all township supervisors and reports are filed in the Town Hall office.

**Steve Lovett – Junkman Services – Township Clean Up Day** – Supv Omann discussed the townships options for the annual township clean up day, noting his concern whether Mr. Lovett of Junkman Services, had the necessary liability & worker's compensation insurance since he no longer runs Junkman Services. Supv Omann will invite Mr. Lovett to attend the next scheduled meeting to discuss this year's clean up. Supv Omann also stated his concern about doing a joint effort/clean up with the Sartell Lions since the township doesn't do the clean up as a fundraiser as the Lions do, and setting prices for items to be disposed of would be quite difficult.

**Router Purchase for Town Hall** – SUPV HEIM MOTIONED TO APPROVE THE PURCHASE OF A NEW ROUTER & ETHERNET CABLE FOR THE TOWN HALL MEETING ROOM, SECOND BY SUPV OMANN, MOTION CARRIED 3-0. Supv Omann will email the information regarding the router to Clerk Plante who will order through Amazon, with delivery to Mr. Omann's residence. Supv Omann will install both the router, ethernet cable and new printer when all items are received.

#### **NEW BUSINESS:**

**15<sup>th</sup> Street So Letter of Support** – Supv Heim received a request from the City of Sartell asking for the Township's support for an application the city is submitting to the Local Road Improvement Program for funding of 15<sup>th</sup> Street South from Scout Drive to 50<sup>th</sup> Ave. So. The portion of 15<sup>th</sup> Street South will allow a secondary access to the commercial area of Pinecone Coborn's & the areas strip mall as well as the Sartell Community Center & Chateau Waters. SUPV OMANN MOTIONED TO APPROVE THE LETTER OF SUPPORT FOR 15<sup>TH</sup> STREET SOUTH, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0. Supv Heim signed the letter and will send to the City of Sartell.

**S.E.H. Engineering – 40<sup>th</sup> Street & 35<sup>th</sup> Street Road Improvement Projects** – The townships engineer, David Blommel, provided tentative costs for the improvement of 40<sup>th</sup> Street and 35<sup>th</sup> Street. The estimate for 40<sup>th</sup> Street was approximately \$160,000 which was completed at the same time an estimate was done for the Pinecone Road project. 35<sup>th</sup> Street would cost approximately \$235,00 to repair and is in poor condition, but 40<sup>th</sup> Street is worse and would need to be completed first. Doing both streets may be too much to handle financially.

#### **OLD BUSINESS:**

**Memorandum of Understanding w/Stearns County** – The Town Board discussed the implications of severing the Memorandum of Understanding (MOU) with Stearns County. An item of concern of the Town Board was which jurisdiction would then handle shoreland issues. The county must regulate by MN statutes the septic, wetland & solid waste areas of the township. If this did not include the shoreland, would we use the county guidelines as we do with the feedlot ordinance. It was the consensus of the Town Board that more clarifications are needed prior to approving the severing of the MOU. Supv Heim will contact the township attorney.

**Fine Reimbursement** – No information available.

**Trees & Shrubs in Road Right of Way** – No further discussion was held on this issue and will be addressed in the spring.

**Peter Ferber Mobile Home** – Clerk Plante suggested sending a certified letter to Mr. Ferber if he has not answered a previous letter by the end of February. Supv Omann noted the mobile home

located on the Ferber property did not have any vehicles located by it and looks like no one is living in it at the present time.

**Clerk & Treasurers Positions from Elected to Appointed** - Clerk Plante has been in touch with Laurie Silbernack of Stearns County Elections and Attorney Troy Gilchrist on the process of changing these positions from elected to appointed.

**Township Clean Up Day** – This was discussed earlier in the meeting and will be placed on the agenda to discuss with Steve Lovett.

**CLERK & CORRESPONDENCE REPORT:**

**CMWEA (Central Minnesota Water Education Alliance) Agreement** – The agreement was signed by Chairman Heim and will be mailed with the yearly fee.

**Township Day at the Capital** – SUPV WESTERLUND MOTIONED TO ALLOW ALL TOWN BOARD MEMBERS TO ATTEND THE TOWNSHIP DAY AT THE CAPITAL AT THE REGULAR RATE OF PAY, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

**Census 2020 Information** – Information will be forthcoming for the upcoming Census 2020.

**ADJOURNMENT:**

There being no further business, SUPV HEIM MOTIONED TO ADJOURN, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

Respectfully submitted,

*Marlyce L. Plante*

Marlyce L. Plante  
LeSauk Township Clerk