

**LE SAUK TOWNSHIP
STEARNS COUNTY, MINNESOTA**

ORDINANCE NO. 23-03

**AN ORDINANCE ADOPTING A
FEE SCHEDULE FOR THE TOWN**

The Board of Supervisors of the Town of Le Sauk ordains:

SECTION I. **Schedule Adopted**. The attached fee schedule is hereby adopted.

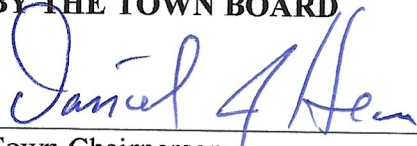
SECTION II. **Not Codified**. This ordinance is transitory in nature and shall not be codified. This ordinance and the fee schedule established hereby shall be placed on file and available for public inspection at the Town Hall.

SECTION III. **Effect**. The fees set out in the attached fee schedule apply notwithstanding any other fees the Town has established which may be inconsistent. Any other fees imposed by the Town which do not appear on the attached fee schedule remain in full force and effect.

SECTION IV. **Effective Date**. This ordinance is effective upon publication as provided in law.

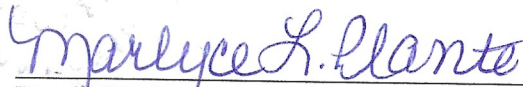
Adopted this 19th day of July, 2023.

BY THE TOWN BOARD

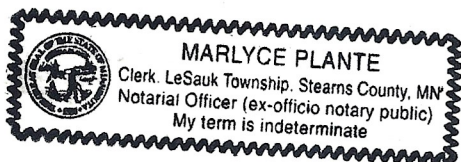


Town Chairperson

ATTEST:



Town Clerk



**LE SAUK TOWNSHIP
FEE SCHEDULE**

ZONING APPLICATION:

Conditional Use Permit

\$400.00

Interim Use Permit

\$400.00

Variance

\$400.00

Rezoning

\$400.00

Minor Subdivision (3 Lots or less)

\$250.00 application fee

\$3,000.00 escrow

Major Subdivision (4 lots or more)

\$250.00 application fee plus \$10.00 for each lot above 10 lots

\$6,000.00 escrow

Lot Line Adjustment

\$250.00

Lot Line Combination

\$250.00

Substantially Similar Use

\$400.00

Zoning Ordinance Text Amendment

\$400.00

Appeal

\$400.00

*If two (2) public hearings for the same property are held on the same evening, the second public hearing fee will be half-price.

ADMINISTRATIVE PERMIT APPLICATION:

Shoreland OHWL Delineation

\$500.00

Minor Shoreland Alteration Permit

\$250.00 plus \$1,000.00 escrow

Major Shoreland Alteration Permit

\$250.00 plus \$2,000.00 escrow

Right-of-way Excavation Permit
\$250.00

Right-of-way Obstruction Permit
\$250.00

Sign Permit
\$250.00

Special Event Sign Permit
\$250.00

Animal Feedlot Permit
\$250.00 plus \$4,000.00 escrow

Investigation Fee
Work which was started without a permit shall be subject to an investigation fee equal to the permit less the State Surcharge

Inspections for which No Fee is Specifically Indicated
\$30.00 per inspection

Zoning Complaint Inspections
\$60.00 per hour

Special Meetings
Town Board \$300.00
Joint Planning Board \$300.00

MISCELLANEOUS:

911 Replacement Sign	\$45.00
Returned Check Fee	\$40.00
Photocopies*	
8.5x11 BW	\$.25 per page, plus \$20.00/hour for Town staff time required to find and compile the data
Zoning Ordinance & Sub-Division Regulations	\$10.00

*Copies may be picked up in person, faxed, or sent by U.S. Mail (payment for the copies and postage must be prepaid)

Building Permit Fee Schedule 2023

Building Permit Fee Schedule based on 1994 UBC Fee Schedule

\$1.00 to \$500.00	\$21.00	
\$501.00 to \$2000.00	\$21.00	for the first \$500.00 plus \$2.75 for each additional \$100.00, or fraction thereof to and including \$2000.00
\$2001.00 to \$25,000.00	\$62.25	for the first \$2000.00 plus \$12.50 for each additional \$1000.00, or fraction thereof to and including \$25,000.00
\$25,000.00 to \$50,000.00	\$349.75	for the first \$25,000.00 plus \$ 9.00 for each additional \$1000.00, or fraction thereof to and including \$50,000.00
\$50,000.00 to \$100,000.00	\$574.75	for the first \$50,000.00 plus \$ 6.25 for each additional \$1000.00, or fraction thereof to and including \$100,000.00
\$100,000.00 to \$500,000.00	\$887.25	for the first \$100,000.00 plus \$ 5.00 for each additional \$1000.00, or fraction thereof to and including \$500,000.00
\$500,000.00 to \$1,000,000.00	\$2887.25	for the first \$500,000.00 plus \$ 4.25 for each additional \$1000.00, or fraction thereof to and including \$1,000,000.00
Over \$1,000,000.00	\$5,012.25	for the first \$1,000,000.00 plus \$ 2.75 for each additional \$1000.00, or fraction thereof

Miscellaneous permit fees

Plan Review Fee

1. Residential 65% of the permit fee
2. Commercial 65% of the permit fee

Commercial Plumbing Permit Fee

Fee shall be based on 1.5% of the value of the project plus a 25% plan review fee.

Residential Plumbing Permit Fees

1. The minimum plumbing permit fee shall be not less than (\$ 50.00)
2. The first fixture shall be based on the minimum fee. All fixtures there after shall be computed on a base of (\$8.00) per fixture.
3. All rough in plumbing fixtures shall be computed on a base of (\$8.00) per fixture.
4. Remodeling of waste/vent only shall be based on the valuation of the work-performed times (1.5 %) of the work valuation.

For the purpose of a plumbing permit, a plumbing fixture shall be taken to mean and include any sink, laundry tub, bathtub, washbasin, drinking fountain, floor drain, or any other plumbing device arranged to be connected with the sewer or plumbing system, either directly or indirectly, and required to be trapped.

Commercial Heating, Ventilation and Air Conditioning

Fee shall be based on 1.5% of the value of the project plus a 25% plan review fee.

Residential Heating, Ventilation and Air Conditioning

1. The minimum HVAC fee shall be not less than (\$50.00)
 2. For any permit for the installation, alteration or repair of Heating, Ventilation and Air conditioning, the fee shall be one and one-half percent (1.5%) of the valuation of the work or as calculated under the adopted mechanical code.
 3. Valuation is determined at \$4.00 per square foot floor area.
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Other Inspections and fees

1. The State surcharge computation is based on the permit fee. Surcharge equals .0005 of each permit fee, or (\$0.50) whichever is greater.
2. Inspections outside of normal business hours, (\$65.00) per inspection.
3. Inspection fee for which no fee is specifically indicated shall be a minimum of (\$30.00).
4. Penalty fee: (work without a permit) shall be equal to the total permit fee less surcharge.

Fixed Permit Fees

Surcharge

State surcharge is \$1.00 on all fixed fee permits

Fences

Under 7' no charge

Over 7' - (\$55.00) plus state surcharge

Gas fireplace and solid fuel burning appliance

(\$ 50.00) plus state surcharge

Roofing, Siding, Windows

Residential (\$75.00) plus state surcharge.

Commercial/Industrial shall be based on the valuation of the work. The permit shall be based on the building permit fee Schedule Plus the state surcharge.

Moving structures in or out

Moving a structure in (\$150.00) Plus state surcharge. (Note: in addition, a building permit is required for the foundation and remodel of the structure).

Valuation for Permit Fee

Screen porch (\$20.00 per square foot)

Three season porches (\$40.00 per square foot)

Decks (\$10.00) per square foot)

Garages, Outbuildings and Basement finish (\$15.00 per square foot)

Permit Refund Policy

No refund of permit fees after construction begins.

50% of permit fees for fixed fee permits will be retained as a processing fee.

No refund of plan review fees after plans have been reviewed.

State surcharges will not be refunded

Permit renewal Policy

Expired permits can be renewed at a fee, determined from the value of the work needed to complete the permit, using the current fee schedule, plus 65% plan review fee.