

LeSauk Township Regular Township Meeting – Sartell Community Center – Liberty Rm  
March 14, 2024

The regular township meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 6:30 p.m. at the Sartell Community Center – Liberty Room.

**PRESENT: Supervisors Dan Heim, Jeff Westerlund and Paul Wagner, Clerk Marlyce Plante, Treasurer Josh Bentley and three interested parties.**

SUPV HEIM MOTIONED TO APPROVE THE AGENDA ADDING JOHN & MARY LOU UDERMANN TO OPEN FORUM AND PARK FUND TO OLD BUSINESS, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

**OPEN FORUM:**

**Cathy VanVickle, 183 30<sup>th</sup> Ave. North – Overweight Permit** – Ms. VanVickle came before the board to request an overweight permit for 30<sup>th</sup> Avenue. They have a friend that parks his semi-truck each weekend when he is home and needs to travel 30<sup>th</sup> Avenue. A permit was given to them for 2023. SUPV HEIM MOTIONED TO APPROVE AN OVERWEIGHT PERMIT FOR THE VANVICKLES TILL THE END OF THE YEAR AT WHICH TIME THEY NEED TO COME TO A MEETING AND AGAIN REQUEST FOR THE NEXT YEAR, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

**Udermann Mylar Signing** – John & Mary Lou Udermann presented revised mylars to the town board for signing. They stated there was a spelling error on the previous mylar's signed and they were asked to have new mylars printed. Chairman Heim and Clerk Plante signed the mylars.

**BUSINESS FROM THE FLOOR:** None.

**MINUTES:**

SUPV WESTERLUND MOTIONED TO APPROVE AS AMENDED THE MINUTES OF THE FEBRUARY 26, 2024 REGULAR TOWNSHIP MEETING, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

**ATTORNEY REPORT:**

**Zander Summons and Complaint** – Supv Heim reviewed the summons and complaint that was sent to Gloria Zander which stated they have 20 days to answer the summons which will be April 4<sup>th</sup>. He also asked whether Arlen Zander's name could be removed since he has passed away. He was informed it could not be – since it is the legal name on the property and has not yet been removed, his name must be included on documents.

**Town Code Violations** – Supv Heim had emailed Attorney Gilchrist the board was in agreement with the list of town code violations he compiled for the town board, but he has not heard whether Atty Gilchrist has discussed the violations with the Stearns County Attorney's office.

**BUILDING INSPECTOR REPORT:**

**Brian Donnay Variance** – Supv Heim had received an email from David Barsody, building inspector,

questioning whether Mr. Donnay had received approval to construct his accessory building in the front yard. Supv Heim did let him know that he has received approval for the variance from the city of Sartell since his property is zoned U-1.

**Stephen Hobbs, 1392 Riverside Ave – Remodel & Annexation** – Building Inspector David Barsody contacted Supv Heim regarding a remodel job that is being done by at the Hobbs home on Riverside Ave. They plan to remodel the interior of the home as well as adding a new bathroom. Since the bathroom addition may trigger a possible question on whether they can receive septic approval or not, Supv Heim sent the information to Kari Theisen, Sartell Project Engineer. The Hobbs home is located adjacent to a property in the city of Sartell and also discussed & questioned possible annexation to the city prior to doing the remodel job.

### **FEBRUARY TREASURERS REPORT & CLAIM VOUCHER PAYMENT:**

Treasurer Bentley reported on the balances in township funds. The township received their annual gas tax of \$30,852.76 and balance of township funds at the end of February was \$930,584.00. A portion (\$400,000) is invested in a CD which could be reinvested in a 6-month CD since no payments will be due on the town line road project until 2025. He questioned whether the town board would like to have Paula from Falcon Bank come to an upcoming meeting to discuss the renewal of the CD the township presently has. The present CD expires in May and Treasurer Bentley will contact Paula at Falcon Bank around April 22<sup>nd</sup> to question where the interest will be and report back to the town board.

Treasurer Bentley also noted that he has made an EFT adjustment in February's report since it had been hanging out there since roughly 2020.

SUPV WAGNER MOTIONED TO ACCEPT THE FEBRUARY TREASURERS REPORT AS PRESENTED, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

Treasurer Bentley presented the claim vouchers for payment which included payment to the election judges for the PNP Election. He noted the township will be reimbursed for the election judge wages etc. by the parties who had candidates on the ballot. SUPV WESTERLUND MOTIONED TO APPROVE PAYMENT OF CLAIMS & VOUCHERS IN THE AMOUNT OF \$23,486.10 (CHECK #14189 THRU 14219 PLUS EFT'S 279 & 280), SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

### **SUPERVISORS REPORTS:**

#### **Jeff Westerlund –**

**John Uran – Township Clean Up Day** – Supv Westerlund was contacted by John Uran, representative from Faith Journey Church. Mr. Uran requested the town board use a nail roller on the church parking lot area where the township clean-up day occurs. Supv Wagner has one and will get it to Supv Westerlund prior to the clean-up day.

**Brian Johnston, 2643 7<sup>th</sup> Ave. No. – Building Codes** – Mr. Johnston owns two homes in the Countryside Acres area; one at 2643 and the adjacent one at 2647 7<sup>th</sup> Ave. No. He has requested a copy of the building code regulations in the township.

**Ralph Traut, 2705 1<sup>st</sup> St. No.** – Mr. Traut contacted Supv Westerlund questioning why all the residents weren't given notice of the speed limit change on 1<sup>st</sup> St. North. There previously were no speed limit signs and the board was contacted with concerns of the high speed on the road. Engineer, David Blommel, informed the town board a speed study is not necessary on township roads, and the



board can place a speed limit of their choosing on the road. It was the consensus of the town board to have the road posted at 40 MPH.

**APO (Area Planning Organization) Meeting** – Supv Westerlund attended the latest APO meeting at which Stearns County Commissioner, Joe Perske, planned to set up a meeting with all the jurisdictions involved in the town line road reconstruction. Mr. Perske will be working with Jodi Teich, Stearns County Highway Department, to apply for funds through the Direct Congressional Fund and Active Transportation Funds to hopefully receive more funding for expenses that will not be covered by funds received from the transportation fund. Supv Westerlund also noted a new bridge is planned by the St. Cloud Country Club and an environmental study will begin shortly on that project.

#### **Dan Heim –**

**Resident Complaint** –Supv Heim spoke with a township resident who questioned the removal of snow. This will be addressed when we have a significant snowfall, which has not happened so far this winter season.

**Jason Becker** – Mr. Becker contacted Supv Heim regarding a 20-acre parcel owned by T & A Properties located on 17<sup>th</sup> St. No. (Pinecone Road area). He questioned whether a shouse would be allowed on the property. Supv Heim gave him the information regarding the zoning & regulations of the property but also informed him of the planned solar farms on two parcels located adjacent to the parcel.

**Roger Frie** – Mr. Frie owns a 10-acre parcel located on the west end of 17<sup>th</sup> St. No. (Pinecone Road area) and questioned whether the road can be graded and noted the culvert on 17<sup>th</sup> Street and near Pinecone Road seemed to be collapsing. The road and culvert will be viewed during the upcoming monthly road inspection, but for now, the road will be treated as a minimum maintenance road. It was the consensus of the board to not add any fill to 17<sup>th</sup> St. No. (Pinecone Road area) or have the road graded at this time.

**Mark Halstrom – Deck Construction** – David Jurek of Bogart-Pederson & Associates, contacted Supv Heim regarding the plans for the deck on the Mark Halstrom parcel. A site plan will be needed and approved by the town board. A site plan has yet to be received and since this is located on the river, it will need to be reviewed by our shoreland consultant.

**Luke Langer, 322<sup>nd</sup> Street Reconstruction** – Supv Heim was not received any updates regarding the time frame for this project from Mr. Langer. Supv Heim spoke with Scott Volkers, township supervisor for St. Wendel. Mr. Volkers is interested in participating in the project but will depend on where the budget is.

**Emails Regarding MAT (Minnesota Association of Townships)** – Supv Heim questioned a couple of emails he received that stated the same thing regarding concerns of leadership within the MAT organization annual meeting and by-law changes. Several other board members received the same emails. Supv Heim did forward to the Minnesota Association of Townships attorneys.

**Paul Wagner** – Supv Wagner did not have a report but stated he will be picking up a deer that was hit on the town line road just north of the Fasen parcel.

#### **OLD BUSINESS:**

**Town Hall** – No new information at this time.

**Zander Property Clean-Up** – Discussed under the attorney report. When discussion the Zander property it was the consensus of the board to send letters, both certified and regular mail, to both Shirley Thomas and Ted Thomas, requesting them to attend the next town board meeting to again discuss the increased junk vehicles and property on their property.

**Sullivan Yard Clean-Up** – This property will be addressed in the spring.

**Website Redesign** – Clerk Plante stated she has not researched yet.

**Park Fund** – The board briefly reviewed the list that was sent from Kari Theisen, Sartell Project Planner reviewing several of the park projects the city of Sartell are currently developing. There is not a timeframe on the spending of the funds in this particular account, so it will be placed on the agenda for further discussion.

**NEW BUSINESS:** None.

**ROAD REPORT: 322<sup>nd</sup> St. Overlay Project** – This was discussed earlier in the meeting.

#### **CLERK CORRESPONDENCE & REPORT:**

**February Fine Reimbursement** – The fine reimbursement for February was \$86.66.

**Volunteer Service Agreement/Waiver Form** – Clerk Plante contacted MAT (Minnesota Association of Townships) Attorney Steve Fenske, questioning whether there is a waiver form for someone to sign if they are helping at different events for the township. He gave her information on the Volunteer Service Statement & Agreement form which the Town Board can have the volunteer sign. It releases the township of all liability if that volunteer should get hurt etc. The form should be signed prior to any help with a project.

**SCORE Grant Application** – Clerk Plante informed the town board that she has signed the township up for the SCORE Grant which reimburses the township for expenses incurred during the annual township clean-up day.

**Annual Report** – Clerk Plante informed the board that she had forgotten to have the annual report printed through Rengel Printing. She printed 15 copies with the printer located at her home, three-hole punched the copies and put them in report covers. Though they turned out fine, it was a time-consuming project and a new laser ink cartridge will need to be ordered. If having to add in the hourly wage to do this and supplies, the price to have them printed is very similar. **MOTION WAS MADE BY SUPV WESTERLUND TO HAVE CLERK PLANTE PRINT THE ANNUAL REPORT AT HOME INSTEAD OF THROUGH RENGEL PRINTING, SECOND BY SUPV WAGNER, MOTION FAILED 0-3.**

There being no further business, SUPV WESTERLUND MOTIONED TO ADJOURN, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante  
LeSauk Township Clerk