

Joint Planning Board Meeting - Via Virtual Zoom Meeting
March 23, 2021

The meeting of the Joint Planning Board of LeSauk Township and the City of Sartell was called to order by Chairman Dan Heim at 6:30 p.m. with members joining virtually.

PRESENT: LeSauk Township Supervisors Dan Heim, Jeff Westerlund and Shawn Omann, City of Sartell Joint Planning Board members, Ryan Fitzthum and Jeff Kolb, City of Sartell Planning Director Scott Saehr, Recording Secretary Marlyce Plante and 3 interested parties. Joint Planning Board member, Tim Elness, joined virtually later in the meeting.

AGENDA: DAN HEIM MOTIONED TO APPROVE THE AGENDA AS PRESENTED, SECOND BY RYAN FITZTHUM, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND - AYE, KOLB – AYE, FITZTHUM – AYE, the motion passed 5-0.

MINUTES REVIEW: DAN HEIM MOTIONED TO ACCEPT THE 1-26-21 JOINT PLANNING BOARD MEETING MINUTES AS AMENDED, SECOND BY JEFF KOLB, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, KOLB – AYE, ELNESS – AYE, the motion passed 5-0.

PUBLIC HEARING – Variance Application for Eric Freihammer, 325 Pine Ridge Rd., Sartell - Conditional Use Permit

Dan Heim read the public hearing notice regarding an application filed by Eric Freihammer, Sartell, MN. The application is for a conditional use permit to move a 24 X 24 square-foot accessory building onto his property.

Mr. Freihammer provided information regarding the building to be moved, pictures of the building and a site plan indicating where it will be placed. He will be painting the building to match the color of his home per township regulations.

Ryan Fitzthum stated the building fits within the setbacks and the residential zoning of the property.

DAN HEIM MOTIONED TO CLOSE THE PUBLIC HEARING, SECOND BY RYAN FITZTHUM, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, FITZTHUM – AYE, KOLB – AYE, the motion passed 5-0.

Tim Elness joined the meeting.

DAN HEIM MOTIONED TO RECOMMEND FOR APPROVAL RESOLUTION 2021-02, ALLOWING THE PLACEMENT OF AN ACCESSORY BUILDING ON THE FREIHAMMER PARCEL LOCATED AT 325 PINE RIDGE ROAD, SARTELL, SECOND BY SHAWN OMANN, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, FITZTHUM – AYE, KOLB – AYE, ELNESS – AYE, the motion passed 6-0.

Township Ordinance Revision Regarding Placement of Accessory Building

Township Board of Supervisors would like to revise a portion of their township regulations to allow placement of accessory buildings in front yards for township property owners located on the Mississippi River without applying for a variance. Also discussed was whether to include a riparian lot designation within the ordinance. Parcels or strips of land adjacent to rivers, lakes etc., would be considered a riparian lot.

Joint Planning Board members Fitzthum, Kolb & Elness were not in favor of changing the ordinances for placement of accessory buildings in the front yard. The variance process has worked in the past and allows the jurisdictions to review each variance request on a case-by-case basis. No parcel is the same, and different requirements may be needed for each parcel requesting placement of an accessory building.

Rory Mrozek Storage Unit Site Plan -

Mr. Mrozek provided a site plan of storage units he plans to construct on his parcel located at 3303 Riverside Ave. No., Sartell. Mr. Mrozek's parcel is designated as C-1, Commercial Legacy zoning. The site plan provided, was reviewed by the Town Board 3 years ago. Since that time, the townships zoning ordinances have been updated and further information is now needed on site plans presented for approval.

Ryan Fitzthum stated that several items need to be documented on the new site plan; asphalt coverage, green grass area, storm water drainage, height & width of buildings and impervious surface coverage.

DAN HEIM MOTIONED TO RECOMMEND APPROVAL OF THE MROZEK STORAGE UNIT SITE PLAN BASED ON THE ADDITION OF IMPERVIOUS COVERAGE & STORM WATER DRAINAGE & HEIGHT & WIDTH OF BUILDINGS TO THE SITE PLAN, SECOND BY JEFF WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, FITZTHUM – NAY, KOLB – NAY, ELNESS – NAY, the motion failed 3-3.

Tom Skaj 4-Season Porch Site Plan Approval – 2655 17th St. No., Sartell

Mr. Skaj would like to convert the deck that is presently attached to his home to a 4-season porch. Ryan Fitzthum stated the site plan provided was very vague and hard to see, so he was unsure of what Mr. Skaj was requesting. He suggested clearer and detailed site plans be submitted in the future. After learning what Mr. Skaj would like to do, Mr. Fitzthum had no concerns to convert the deck into a 4-season porch.

DAN HEIM MOTIONED TO RECOMMEND FOR APPROVAL THE SITE PLAN FOR TOM SKAJ ALLOWING THE CONVERSION OF HIS PRESENT DECK INTO A 4-SEASON PORCH LOCATED AT 2655 17TH ST. NO., SARTELL, SECOND BY SHAWN OMANN, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, FITZTHUM – AYE, KOLB – AYE, ELNESS – AYE, the motion passed 6-0.

ADJOURNMENT:

DAN HEIM MOTIONED TO ADJOURN THE MEETING, SECOND BY RYAN FITZTHUM,
UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, KOLB –
AYE, LEWANDOWSKI – AYE, the motion passed 6-0.

Respectfully submitted,



Marlyce L. Plante
Joint Planning Board Recording Secretary