

LeSauk Township Regular Meeting
April 10, 2018

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. in the Town Hall.

PRESENT: Supervisors Dan Heim, Jeff Westerlund and Shawn Omann, Treasurer Vikki Dullinger, Clerk Marlyce Plante and 6 interested parties.

AGENDA APPROVAL: SUPV HEIM MOTIONED TO ACCEPT THE AGENDA AS AMENDED ADDING KYLE SCOTT & RORY MROZEK TO THE OPEN FORUM, AL KELLER/PARK VIEW ESTATES TO BUSINESS FROM THE FLOOR, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

OPEN FORUM:

Kyle Scott - Mr. Scott recently purchased a home at 32102 61st Ave., in the Pleasant Dale Addition. He came before the Town Board questioning whether he can place crushed granite parking area to the side yard to park his motorhome. The Town Board was of the consensus that it would be fine as long as all setbacks were met. Mr. Scott also questioned the townships ordinances on fencing. It was copied to him and he was informed of the cost of a public hearing if he chose to construct a higher that allowed fence or wanted to place it closer than 5 feet from the property line.

Rory & Jessica Mrozek – Mr. & Mrs. Mrozek came before the Town Board to discuss his plan to begin construction on his next storage unit located on County Road 1 near the BonHomie Valley Addition. With the planned construction, he questioned whether the Town Board would be interested in the possibility of leasing or renting the front portion of the building for use as a Town Hall. The Town Board had briefly discussed the future need for a new Town Hall at the annual meeting held in March.

The Town Board informed Mr. Mrozek they will begin discussion on what is actually needed in a Town Hall with the townships engineer, David Blommel. Many things have to be considered, how large of a building, what are the needs of the building, how much land is needed, how much parking is needed etc. The Town Board thanked Mr. Mrozek and will certainly consider the idea and will inform him of any decision as soon as possible.

Al Keller – Park View Estates – Mr. Keller came before the Town Board requesting a written statement from the township releasing all easements on 321st Street. This request is being asked for by Stearns County in order to record the Park View Estates Plat which was the former Peter Ferber property.

SUPV OMANN MOTIONED TO HAVE CHAIRMAN HEIM SIGN OFF ON ALL EASEMENTS ON 321ST STREET, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Mr. Keller will have his attorney draw up the document and contact Chairman Heim for his signature.

BUSINESS FROM THE FLOOR:

ANDY SWARTOUT – SPLIT OF PROPERTY & DEVELOPMENT AGREEMENT

Mr. Swartout came before the Town Board to again discuss the possible split of his 20-acre parcel located in the Fenlason Woods Plat. Supv Heim was asked to contact township attorney Troy Gilchrist regarding the Development Agreement.

Atty Gilchrist's associate, Atty Kyle Harnett, did state that it was his opinion the development agreement could be re-written and Mr. Swartout lot could be sub-divided by a minor plat. The Town Board informed that before proceeding several items would need to be taken care of; delineation of the wetlands in the lot, two septic sites for each parcel must be shown, rezoning of the lot from agricultural to suburban residential etc.

It was the consensus of the Town Board to advise Mr. Swartout to contact Anita Archambeau, Sartell City Planner, regarding her thoughts on the rezone of the lot as well as the re-plat. The Joint Planning Board would have the final say on both, so they felt it would be best to receive her opinion.

CHUCK ERTL – TOWNSHIP DITCH MOWING & BRUSH CUTTING

SUPV HEIM MOTIONED TO ACCEPT CHUCK ERTL'S PROPOSAL TO CUT THE TOWNSHIP DITCHES, FIRST CUT \$725, SECOND CUT \$1575 AND BRUSH CUTTING WOULD BE \$100/PER HOUR IF THE TOWN BOARD CHOOSES TO HAVE MR. ERTL DO SOME BRUSH CUTTING, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

David Blommel – Township Engineer

Pinecone Road Project Update – Mr. Blommel informed the Town Board the bid opening for the Pinecone Road Project will be on May 4, 2018 at 10:00 a.m. at the Sartell City Hall. He suggested someone from the Town Board be present. There are three portions within the bid; A. Sartell's portion of Pinecone Road, B. LeSauk's portion of Pinecone Road and C. LeSauk's 40th Street North.

Phase 1 of the project includes the Township's portion of Pinecone and 40th Street if the township chooses to do it. He reviewed the Professional Service Agreement with the Town Board. SUPV OMANN MOTIONED TO ENTER INTO THE PROFESSIONAL SERVICE AGREEMENT WITH S.E.H. ENGINEERING FOR RECONSTRUCTION OF PINECONE & 40TH STREET (IF THE TOWNSHIP DECIDES TO DO THIS PORTION) NOT TO EXCEED \$10,200, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0. Mr. Blommel felt it would be possibly half that amount, depending on how much time is spent viewing the township's portion of the road project.

SUPV HEIM MOTIONED TO ENTER INTO THE CONTRACT WITH BRAUN INTERTEC FOR ALL TESTING ON PINECONE ROAD & 40TH STREET NOT TO EXCEED \$2312, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Chairman Heim signed both agreements and copies were made for the township records.

Township Hall Plans – Engineer Blommel will do some basic drawings & plans for a new Town Hall. He stated that both options – renting or leasing a space or building a new hall owned by the township are both good ones. It comes down to what the Town Board would like to do, how much money can be spent, and whether land could be found to purchase etc.

Engineer Blommel will be placed on the May 8th agenda to discuss the bids for the Pinecone Road & 40th Street North road projects and have some preliminary numbers put together for a new town hall.

Granite Chip Seal for Township Roads – Engineer Blommel highly suggested having granite chip seal done on new township roads within 5-7 years. It should then be done every 10 years to lengthen the life of the road.

MINUTES:

SUPV OMANN MOTIONED TO ACCEPT AS AMENDED THE MINUTES OF THE REGULAR TOWNSHIP MEETING HELD ON MARCH 27, 2018 SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Clerk Plante will type up minutes for the meeting with the City of Sartell on 3-22-18 and present them at the next meeting.

ATTORNEY REPORT –

Andy Swartout Property Split & Development Agreement - Supv Heim received Attorney Kyle Harnett's opinion regarding the Development Agreement and possible re-plat of Mr. Swartout's parcel. This was discussed earlier in the meeting.

BUILDING INSPECTOR REPORT –

The Town Board members reviewed building permits received by Treasurer Dullinger. Supv Heim noted he signed a new form for David Barsody needed for him to officially be an inspector for the State of Minnesota building projects.

Supv Heim emailed David Barsody for an update on the Peter Ferber property. Mr. Barsody stated nothing is needed at this time that required a building permit. The deadline to complete items outlined in the letter sent by Stearns County Environment was March 31, 2018, but he has not heard if they have been completed.

SUPERVISORS REPORT

Jeff Westerlund – No Report

Dan Heim –

Legatt Water Issue – Supv Heim reported on the culvert near the Legatt property that was thawed out in order to drain the water impeding the Legatt home & driveway. The water declined very quickly after the culvert was thawed. The Legatt's were very grateful the township helped them with this issue.

Ferber Property – Discussed earlier in the meeting. Supv Heim reported that through an email he received from John Tracy, Stearns County Environmental Services, that most of the tenants were evicted soon after the inspection except for one who was unwilling to leave at that time.

City of Sartell/Joint Planning Board/Meeting Date – Supv Heim will inform Attorney Troy Gilchrist, that the Town Board was of the consensus the 3rd Monday of the month for a regular scheduled JPB meeting, would not meet the needs of the township, but the deadline for paperwork to the JPB members of 4th Monday of the month would be fine. It will be suggested to have the regular scheduled JPB meeting on the 4th Tuesday of each month in conjunction with the township meeting.

Shawn Omann –

John Peterson – Sign Solutions – Supv Omann spoke with Mr. Peterson regarding the “Dead End” red chevron signs needed on township roads. Mr. Peterson recommended 6 ft length red chevron panels. Three panels are needed at each dead-end and there are 9 dead-end areas in the township. Mr. Peterson will prepare an option for the cost of the signs as well as an option for the signs and labor to replace the signs and report at the next meeting.

Voucher Template – Supv Omann and Treasurer Dullinger worked on a “fillable” voucher form for town board members to use for payment of their monthly fees.

Jodi Teich – Stearns County Highway Department – Supv Omann contacted Jodi Teich regarding the shoulder areas of County Road 1 & 27th Street, 30th Street, Rodeo Road & 22nd Street, which all need maintenance. Ms. Teich had indicated previously the county would handle repairs of these intersections that involve county right of ways.

OLD BUSINESS:

Street Light @ 21st Street & Monarch Court – Clerk Plante reported the delay for information regarding a street light at the intersection of 21st St & Monarch Court was due to waiting for a quote on the project during the spring & summer months versus the winter months when it is more expensive.

Fine Reimbursement – Clerk Plante reported the receipt of the township’s resolution regarding the fine reimbursement is in the county’s hands, but before action can be taken, an agreement with the BCA (Bureau of Criminal Apprehension) must also be received.

NEW BUSINESS

Annual Township Clean Up Day – The Annual Township Clean Up Day is scheduled for Saturday, April 28th & Sunday, April 29th. Supv Omann will be at the Town Hall on Saturday and Supv Westerlund will be there on Sunday.

CLERK REPORT & CORRESPONDENCE

Apple Duathlon – Clerk Plante received a message from Julie Stiles, organizer of the Apple Duathlon. The event is scheduled for Saturday, May 28th. She questioned whether she would need to attend a township meeting. It was the consensus of the Town Board to have Clerk Plante return her phone call informing her she would not need to attend a meeting and the same thing will be done as in the past, Pinecone Road will be closed to traffic between the hours of 7:30 and 10:00 a.m. and all township residents on Pinecone will be notified by Clerk Plante.

Stearns County Public Hearing – A public hearing notice to review amendments to the Stearns County Ordinance will be held on May 8, 2018 at 9:15 a.m. was received. The Stearns County Commissioners will take all public comments at that time.

Board of Equalization Meeting – The Township’s Board of Equalization Meeting will be held on Wednesday, April 11 beginning at 6 p.m. in the Town Hall. Supv Omann asked Clerk Plante to check on whether he is certified for the board of equalization.

MAT Legal Seminar Review – The MAT Legal Seminar Review will be held at the Best Western Premier Nicollet Inn in Burnsville, MN on Thursday, April 19, 2018. No Town Board members planned to attend.

MARCH TREASURERS REPORT

Treasurer Dullinger went over briefly the March Treasurers Report which was emailed to the Town Board Supervisors. She was asked, if possible, to have copies for the board members and have the reconciliation of bank accounts included on the report, using on-line access to get current amounts in the report, if necessary.

SUPV WESTERLUND MOTIONED TO ACCEPT THE MARCH TREASURERS REPORT, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

VOUCHERS

SUPV HEIM MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$10,343.91 (CHECK #12841 THRU CHECK # 12865), SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

ADJOURNMENT

There being no further business, SUPV OMANN MOTIONED TO ADJOURN, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante
LeSauk Township Clerk