

LeSauk Township Regular Meeting - Via Virtual GoToMeeting
May 25, 2021

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. via electronically due to the COVID-19 virus pandemic.

PRESENT: Supervisors Dan Heim, Shawn Omann and Jeff Westerlund, Treasurer Vikki Dullinger, Deputy Clerk Mary Barron-Traut were in attendance at their homes and Clerk Marlyce Plante was at the Town Hall, plus 1 interested party joined the meeting virtually.

AGENDA APPROVAL: SUPV HEIM MOTIONED TO APPROVE THE AGENDA ADDING NORTHWEST ASSOCIATED CONSULTANTS, ORDERLY ANNEXATION AGREEMENT, COVID 19 PREPAREDNESS PLAN UPDATE, CHRIS KADOUN, LLOYD TRAUT DRIVEWAY & FERBER PROPERTY TO NEW BUSINESS, SECOND BY SUPV OMANN, UPON ROLL CALL VOTE TAKEN:
HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, the motion passed 3-0.

OPEN FORUM:

Billy Lodermeier – Mr. Lodermeier joined the meeting questioning the finalization of a split of 10 acres from his father's property (Duane Lodermeier) which is being sold to a storage business to construct a storage facility. The Lodermeier's were informed by their realtor, Brandy Young, the split was approved and our Town Board would be discussing the split at this meeting.

The Town Board told the Lodermeier's the township has not received any notification from either the City of Sartell, the prospective buyers or possibility the City of St. Cloud of a split of their 51-acre parcel or the construction of a storage facility. Mr. Lodermeier will get clarification from his realtor what the status is of the sale and split of the property and will inform the township if possible.

BUSINESS FROM THE FLOOR: No business from the floor.

MINUTES:

SUPV HEIM MOTIONED TO APPROVE AS AMENDED, THE MINUTES OF THE MAY 11, 2021 REGULAR TOWNSHIP MEETING, SECOND BY SUPV OMANN, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, the motion passed 3-0.

SUPV WESTERLUND MOTIONED TO APPROVE AS AMENDED, THE MINUTES OF THE ANNUAL ROAD INSPECTION MEETING HELD ON MAY 12, 2021, SECOND BY SUPV HEIM, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, the motion passed 3-0.

ATTORNEY REPORT: No attorney report.

BUILDING INSPECTOR REPORT:

David Barsody, township building inspector, was contacted by Brian Johnston, township resident questioning whether a building permit is needed for a fence he would like to construct. A building permit

is not needed for the fence, but Mr. Johnston needs a variance in order to place the fence closer than the allowed 5 feet from the property line.

Ross Blomme, township resident who is replacing his storage shed, is not in need of a building permit since the shed is less than 200 square feet. Mr. Blomme had received approval of his site plan for the shed, but changed the size from 10 X 20 to 12 X 16.

APRIL TREASURERS REPORT: Treasurer Dullinger gave the updated financial balances for the township. She had emailed the invoices, claim forms & copies of checks to the Town Board for review and subsequent approval during the meeting.

Invoices/Vouchers – SUPV HEIM MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$2323.21 (CHECK #13581 THRU 13586), SECOND BY SUPV WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, the motion passed 3-0.

Since the town hall will be unavailable, Clerk Plante will bring the checks to her home, Supv Heim will come to sign them and will then take them to Treasurer Dullinger's home for signing.

SUPERVISORS REPORTS

Jeff Westerlund –

Jason Dale Rental Property – Supv Westerlund reported that he and Clerk Plante viewed a possible rental area just south of the town hall. It is larger than what the township would need, but a very nice facility. Arrangements will be made for the entire board to see the area, along with other prospective rental properties (Janski property & former Wells Fargo area)

Deputy Clerk & Treasurer - Supv Westerlund discussed possible payment to the deputy clerk & treasurer for training and attending meetings. SUPV WESTERLUND MOTIONED TO PAY THE DEPUTY CLERK & TREASURER \$60 PER MEETING PER DIUM WHEN ATTENDING MEETINGS. After discussion, Supv Westerlund withdrew his motion.

SUPV HEIM MOTIONED TO PAY THE DEPUTY CLERK & TREASURER \$20 PER HOUR FOR TRAINING UP TO 20 HOURS AND \$60 PER MEETING PER DIUM WHEN ATTENDING MEETINGS AS THE DEPUTY CLERK OR TREASURER IN PLACE OF THE CLERK & TREASURER, SECOND BY SUPV WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, the motion passed 3-0.

Dan Heim –

Chris Hauck – 1550 Riverside Ave. – Supv Heim received a call from Chris Hauck stating his concern about the revision to the Orderly Annexation Agreement.

Diane Braegelman - 32827 River Oaks Lane – Supv Heim received a call from Ms. Braegelman questioning the proposed changes by the City of Sartell in the River Oaks area. Supv Heim informed her the township only found out about the zoning change from the city of Sartell's agenda packet that was posted on their website prior to their meeting.

Joe Lahr – 17th Street Culvert Replacement – Supv Heim received confirmation from Mr. Lahr the replacement cost of the 17th Street culvert was \$5200, which included everything. Mr. Lahr contacted Supv

Heim informing him the culvert replacement has been completed. Supv Heim provided a picture to the Town Board which was very nicely done.

Tad Farris – Mr. Farris contacted Supv Heim whether he could build a 40 X 60 accessory building on property that is west of his home located on Riviera Road. The parcel is presently owned by Frederick's and he is considering purchasing it. Supv Heim informed him it is in the A-20 zoning, but would need a conditional use permit to construct an accessory building without having a home on it.

Eric Olsen – Berscheid Builders – Radermacher Driveway - Supv Heim was contacted by Mr. Olsen of Berscheid Builders, the contractor constructing the Radermacher home on 30th Ave. Mr. Olsen questioned whether the township needs to approve the site plan for the Radermacher driveway access. In researching LeSauk township regulations, approval must be given by the jurisdiction and the driveway must have a minimum size culvert of 15 inches. Supv Heim had sent a site plan of the driveway to board members to review. SUPV HEIM MOTIONED TO APPROVE THE RADERMACHER DRIVEWAY ACCESS PLAN WITH THE PLACEMENT OF A 15 INCH CULVERT, SECOND BY SUPV WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, the motion passed 3-0.

Joe Lahr – Mr. Lahr contacted Supv Heim stating his concern and disapproval of any changes to the orderly annexation agreement.

Title Commitment Requirement on Plats – The Dehler minor subdivision is being drafted by surveyor, Brian Engelmeier. Mr. Engelmeier questioned whether title commitments are needed on the survey. Supv Heim contacted Anna Gruber and Scott Saehr of the City of Sartell who informed him the city requires a title commitment on all plats.

Alan Schneider – Impervious Coverage of Parcel – Mr. Schneider contacted Clerk Plante regarding the amount of impervious coverage he is allowed on his parcel located on the Mississippi River. He plans to put in a concrete driveway plus the concrete slab for an accessory building this year, but would not construct the accessory building until next year. Supv Heim informed her the impervious coverage allowed in shoreland is 25% versus 40% on other parcels not located in shoreland. Discussion was held whether this would include a portion of Mr. Schneiders parcel that is not located within 300 feet of the river. When contacting Mr. Schneider, Clerk Plante informed him he would need a variance to place his accessory building in the front yard. She emailed him the necessary application and fee amount.

Safe in Town Hall – Clerk Plante told the Town Board that she has not received any calls of interest in the safe. It was the consensus of the board to offer it to the new owners of the Town Hall the safe for \$100 if they are still interested in it.

15th Street Connection Grant – Supv Heim was contacted by Anna Gruber requesting the township for a letter of support to MN Senator Tina Smith for possible grant money for 15th Street North from Pinecone Road to 30th Avenue. Supv Heim drafted a letter to Senator Tina Smith supporting the city of Sartell's application for grant money for the 15th Street North Connection.

Rezoning of River Oaks Lane Parcels – The city of Sartell plans to rezone several parcels on River Oaks Lane from residential to commercial. Also discussed was the possibility of purchase agreement on a parcel located on the east side of River Oaks Lane by the developer of the west lots that are being rezoned to commercial.

Shawn Omann –

Lloyd Traut Public Access – Supv Omann spoke with Joe Lahr, Lloyd Traut's representative, who told him the city of Sartell has turned over all discussion of the Lloyd Traut public access issue to it's legal counsel. The city has apparently not changed their mind to help correct the access the Traut's now have due to the sale of a parcel that was paved into a cul-de-sac when the parcel went into foreclosure. The Traut's have been allowed to access their driveway through the cul-de-sac. An access could be given to the Traut's,

but utility poles, a fire hydrant and trees would need to be moved at the Traut's cost according to the city of Sartell.

When speaking with Supv Omann, Mr. Lahr also told him the orderly annexation agreement should not be changed and questioned if his property is an encompassed parcel.

Dustin Vaverek - BCI Construction – Bitzan Accessory Building – Mr. Vaverek contacted Supv Omann requesting guidance in the placement of bathroom facilities in Mr. Bitzan's new accessory building. Supv Omann referred him to Stearns County Environmental Services to comply with the counties regulations regarding septic systems.

Sartell City Council Meeting – Supv Omann attended the open forum portion of the Sartell City Council meeting. During the open forum, up to 5 people are allowed to speak for 3 minutes each. No questions the people may have are addressed by the council members. Three of the 5 people speaking, were River Oaks Lane parcel owners stating their opposition of rezoning residential parcels to a commercial zone. Joe Lahr spoke on behalf of Lloyd & MaryAnn Traut regarding their driveway issue. Joe Perske, Stearns County Commissioner, is in support of the Traut's issue and will work with them to have some resolution to the issue.

Sign Solutions – John Peterson – Mr. Peterson has been in contact with Supv Omann. He plans to stake the locations of the speed limit signs in mid-June and hopefully get all sign installations completed shortly afterwards.

Stop Sign @ 62nd & 322nd Street – Supv Omann will check the stop sign that has been reported to have been knocked over at this intersection.

OLD BUSINESS:

Town Hall – It was the consensus of the Town Board to schedule viewings of possible rental properties and view the Janski property on a scheduled day. Board members are to view the Sartell area for possible rental properties that would fit the townships need.

Grebinoski Property – Ms. Grebinoski contacted Supv Westerlund informing him she plans to put her house located at 1624 Riverside Avenue on the market in June, plus move all of the items located in the garage at the residence. The home has been vacant and in need of repair due to a fire many years ago.

Zander Vehicle & Property Clean Up – A regular letter was sent to Ms. Zander giving her a date of June 15 to clean up her property.

Thomas Property – A regular letter was sent to Ms. Thomas giving her a date of June 15 to clean up her property.

NEW BUSINESS:

Lloyd & MaryAnn Traut Public Access– Supv Omann discussed the unfortunate position the Traut's have been placed in, at no fault of their own, because of circumstances beyond their control. Supv Omann understands the township is unable to get involved, but perhaps a letter of support to the City of Sartell to reconsider the relocation of the utilities at no cost to the Traut's to allow an easier access to their driveway could be sent by the township. It was the consensus of the Town Board to have Chairman Heim draft a letter of support, addressing it to Mayor Fitzthum and Ms. Gruber, Sartell City Administrator.

Ferber Property – Supv Omann questioned what else, within our ordinances, can be done in order to clean up the Ferber Property especially with the latest shooting incident that has happened. In speaking with a friend in the law enforcement business, other jurisdictions have been able to take care of nuisance issues such as this. Discussion was held on the constant issues the township has had with Peter Ferber, starting at his property located on 321st Street and continuing with the property he owns on River Oaks Lane. Supv

Omann will look into what other jurisdictions do with such cases, whether a possible nuisance ordinance could be adopted and report at the next meeting.

Northwest Associated Consultants (N.A.C.) – The Town Board reviewed and discussed the email sent by Stephen Gritman, consultant from N.A.C. The board members were in relative agreement to use N.A.C. for drafting of resolutions for variances etc., but wanted clarification on the private vs. city rate prior to approving the contract with them. Supv Heim will contact N.A.C. for clarification, along with a contract for possible approval at the next meeting.

Covid Preparedness Plan – Supv Heim revised the townships Covid Preparedness Plan to state masks are no longer needed per Governor Walz's executive order as of May 28. Clerk Plante will check to see if masks may be required at the Sartell Community Center for the annual meeting on June 8th. The school district and city which regulate the community center, may still require masks.

Supv Heim will update and add the revised plan supersedes previous plans. SUPV HEIM MOTIONED TO APPROVE THE UPDATED COVID PREPAREDNESS PLAN, ADDING THAT IT SUPERSEDES ALL PREVIOUS PLANS, SECOND BY SUPV WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, the motion passed 3-0.

Beginning with the June 8th reconvened annual meeting, all meetings will be held in the Liberty Room of the Sartell Community Center. Clerk Plante will check with the community center whether the 2nd and 4th Tuesdays of July are open to schedule our meetings there. Closing of the town-fire hall sale will be at noon on May 26th, so all items of the township have been moved to a storage locker located on 4th Ave. South in Sartell.

Chris Kadoun – Accessory Building – Clerk Plante has received Mr. Kadoun's variance application for an accessory building located on the side of his home as well as an application from Brian Johnston for placement of a fence 6-8 inches from his property line. The public hearings will be scheduled for June 22nd and placed on the Joint Planning Board meeting agenda that same evening. Information for both variances will be sent to Scott Saehr, City of Sartell Assistant Administrator.

Orderly Annexation Agreement (OAA) Revisions – Supv Heim discussed the revisions Attorney Gilchrist will make to the OAA, which he will then send to the City of Sartell Attorney, Adam Ripple for review. The revisions should be done prior to June 3 or 4th, so the draft of the agreement can be posted on the township website. This will allow township residents to review the OAA prior to the reconvened annual meeting on June 8th. Township attorney, Troy Gilchrist, will be in attendance at the annual meeting to answer questions of township residents. Anna Gruber, Sartell City Administrator, will also attend the meeting on behalf of the city.

ROAD REPORT: Supv Omann will contact companies regarding chip sealing of recommended township roads and report at the next meeting on June 9th.

CLERK REPORT & CORRESPONDENCE:

Alan Schneider – Clerk Plante received a call from Mr. Schneider regarding the construction of a driveway and concrete slab for a future accessory building. She worked with Supv Heim, as he reported earlier in the meeting, informing Mr. Schneider of the impervious coverage he is allowed, as well as the need for a variance for an accessory building in the front yard.

ADJOURNMENT:

There being no further business, SUPV WESTERLUND MOTIONED TO ADJOURN, SECOND BY SUPV OMANN, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, the motion passed 3-0.

Respectfully submitted, Marlyce L. Plante, LeSauk Township Clerk

Marlyce L. Plante