

LeSauk Township Regular Meeting
May 8, 2018

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:00 p.m. in the Town Hall.

PRESENT: Supervisors Dan Heim, Jeff Westerlund and Shawn Omann, Treasurer Vikki Dullinger, Clerk Marlyce Plante and 2 interested parties.

AGENDA APPROVAL: SUPV HEIM MOTIONED TO ACCEPT THE AGENDA ADDING THE ANNUAL ROAD INSPECTION MINUTES UNDER THE MINUTES FOR APPROVAL, JEREMY PATRICK TO OPEN FORUM AND JOHN PETERSON – SIGN SOLUTIONS TO NEW BUSINESS, SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

OPEN FORUM:

Steve Muenchow – Site Plan Approval –

Mr. Muenchow lives in Monarch Meadows, Plat 3, and would like construct a 5 X 8 square foot deck. The site plan provided all set-backs and coverage of his property is less than 30%. Consensus of the Town Board was to approve the Muenchow site plan for the construction of a deck since all necessary set-backs have been met.

BUSINESS FROM THE FLOOR

David Blommel – Pinecone Road Bid – Township Hall Plans

David Blommel, Township Engineer, reported on the bid opening for the Pinecone Road & 40th Street Road Improvement projects. These were being bid along with the City of Sartell's Pinecone Road project. Of the 6 bids that were received, J. R. Ferche came in as low bid. The townships portion of Pinecone Road bid was \$164,692.84 and the 40th Street portion was \$137,205.45.

Mr. Blommel recommended doing Pinecone Road this year and 40th Street next year. He informed the Town Board that recently the new threshold for going out for bids will be \$175,000, the 40th Street road project would be expected to cost less than that amount and only quotes/proposals would be needed.

SUPV HEIM MOTIONED TO APPROVE THE BID FOR THE PINECONE ROAD PROJECT AND ENTER INTO THE CONTRACT WITH J.R. FERCHE, SECOND BY SUPV OMANN, MOTION CARRIED 3-0. Mr. Blommel will take care of all necessary paperwork. He discussed the pre-construction meeting for the road project and suggested a Board member attend. Supv Heim will attend with Mr. Blommel.

David Blommel – Town Hall Construction Project

Engineer Blommel put together a proposal for the cost of a new Town Hall. He included what he thought would be necessary within the town hall and used 3000 square feet for a size. The proposal cost was \$440,000.00. He noted the cost would be less if the Board felt a smaller building would be needed. The Board & Mr. Blommel also discussed the options of renting or leasing a space.

MINUTES:

4-24-18 Regular Meeting - SUPV WESTERLUND MOTIONED TO ACCEPT AS AMENDED THE MINUTES OF THE REGULAR MEETING HELD ON APRIL 24, 2018 SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

5-3-18 Annual Road Inspection Meeting – SUPV OMANN MOTIONED TO ACCEPT AS AMENDED THE MINUTES OF THE ANNUAL ROAD INSPECTION HELD ON MAY 3, 2018, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Supv Heim will be meeting with Doug Welk of ASTECH Inc. on Friday May 11th, to view several areas of township roads.

ATTORNEY REPORT –

Joint Planning Board Meeting Dates - Supv Heim reported that Attorney Gilchrist has not received a response from the City of Sartell regarding the Joint Planning Board meeting dates.

BUILDING INSPECTOR REPORT –

Steve Muenchow Site Plan – Building Inspector, David Barsody, contacted Supv Heim questioning whether Mr. Muenchow received site plan approval.

Bob Schefers Building Permit Fee – Bob Schefers contacted Supv Heim to discuss the increase cost of his building permit fee compared to the permit fee for a house he recently built in Sartell.

SUPERVISORS REPORT**Jeff Westerlund –**

Jim VanVooren – Building Permit Question - Mr. VanVooren contacted Supv Westerlund & Clerk Plante questioning whether a building permit is needed for replacement of windows. They both informed him that yes a permit is needed and referred him to David Barsody, the township's building inspector.

Carol Gross – Sweeping of Township Roads – Ms. Gross lives in Pleasantdale Addition and questioned when the sweeping would be completed. ASTECH swept the township platted areas on Tuesday, May 1st.

Jeremy Patrick – Mr. Patrick was asked to attend tonight's meeting to discuss his questions on a 9-acre parcel that is for sale in the township. He had questioned whether he would be able to split the parcel. Since Mr. Patrick did not attend the meeting, the board discussed it briefly. The parcel is a part of the Fenlason Woods plat which would require a possible rezone and re-platting.

District 5 Meeting – Freeport – Supv Westerlund attended the District 5 meeting in Freeport and provided information regarding E-Poll & Paper Roster townships in the area, information on when, how & why a motion, resolution or ordinance is made as well as a free legal seminar that is coming up for township board members.

Dan Heim –

Lee Bergstrom – Leaf Blower Issue – Mr. Bergstrom, a Benton County resident who lives across the river, contacted Supv Heim regarding a township resident who has been leaf-blowing for 3 days from

dawn to dusk. Supv Heim informed him of the noise ordinance which allows minimal noise levels between 7 a.m. and 10 p.m.

Steve Muenchow – Site Plan for Deck - Mr. Muenchow contacted Supv Heim for a site plan review for the deck he is constructing. This was handled earlier in the meeting.

Century Link Man Hole –River Vista Lane – Supv Heim contacted Century Link regarding the uplifted manhole cover on River Vista Lane. This was viewed during the annual road inspection.

Striping of Township Roads – Supv Heim spoke with John Kothenbeutel, City of Sartell Maintenance Supervisor regarding who stripes the city roads/streets. He said they have the equipment to do it themselves but would not have time to do any other roads.

Patrick Torgrimson – 911 Sign – Mr. Torgrimson contacted Supv Heim requesting a 911 sign for the address he will be constructing a home on. Clerk Plante has ordered the sign from MR Sign Company.

Bill Oehmen – Fence – Mr. Oehmen questioned Supv Heim on the fence ordinances in the township.

Nate Keller – Schwartz Fence – Mr. Keller, City of Sartell, copied Supv Heim on the City of Sartell's fencing regulations. Mr. Schwartz would like to construct a fence on the north side of his property bordering 27th Street.

Shawn Omann –

Street Light @ County Road 1 & 30th Street – Supv Omann contacted Mark Ostendorf of Xcel Energy regarding the replacement time-frame of the street light located at Cty Road 1 & 30th Street.

Sign Solutions – John Peterson Proposals – This will be discussed under New Business.

Building Permit in Shoreland – Supv Omann received a call from a township resident who needed a building permit but was located in Shoreland. He referred him to Stearns County.

Joe Lahr – Stambaugh Property Split – Supv Omann was contacted by Joe Lahr regarding the Stambaugh property questioning whether the 9-acre parcel could be split. Mr. Lahr apparently was asking for another party who was interested in the parcel.

OLD BUSINESS:

Street Light @ 21st Street & Monarch Court – Clerk Plante reported the street light placement at 21st Street & Monarch Court would be \$1106.66. The pole will be placed on the northwest side of Monarch Court. SUPV OMANN MOTIONED TO APPROVE THE PLACEMENT OF A STREET LIGHT AT MONARCH & 21ST STREET AT THE COST OF \$1106.66, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Fine Reimbursement – Clerk Plante provided two more documents that needed to be approved & signed by the Township Chairman & Town Clerk. After these two documents have been signed,

SUPV HEIM MOTIONED HAVE THE CHAIRMAN & CLERK SIGN THE COURT DATA SERVICES SUBSCRIBER AMENDMENT TO CJDN SUBSCRIBER AGREEMENT, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

SUPV HEIM MOTIONED TO HAVE THE CHAIRMAN & CLERK SIGN THE STATE OF MINNESOTA JOINT POWERS AGREEMENT AUTHORIZED AGENCY DOCUMENT, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

NEW BUSINESS

2019 Levy - SUPV OMANN MOTIONED TO SEPARATE THE 2019 LEVY AS FOLLOWS: GENERAL FUND - \$80,000, ROAD & BRIDGE - \$170,000 AND FIRE FUND - \$40,000 FOR A TOTAL OF \$290,000, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

Sign Solutions – John Peterson – Supv Omann received 3 estimates for the “dead-end” chevron signs that need to be replaced in the township. The three estimates were for different type material signs; aluminum, plastic & wood. He will verify the numbers with Mr. Peterson and report at the next meeting.

CLERK REPORT & CORRESPONDENCE

MAT I.D. Cards – Clerk Plante received the Minnesota Association of Township ID cards for all board members.

APRIL TREASURERS REPORT

The Town Board reviewed the April Treasurers Report. Several items were questioned and asked to be corrected. Treasurer Dullinger downloaded the payment voucher information from her CTAS program into the excel document, but it did not download correctly. She will correct and present at the next scheduled meeting. The April Treasurers Report will be placed on the next meetings agenda for review and approval.

VOUCHERS

SUPV HEIM MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$8452.62 (CHECK #12873 THRU CHECK # 12882 PLUS EFT #88), SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

ADJOURNMENT

There being no further business, SUPV WESTERLUND MOTIONED TO ADJOURN, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

Respectfully submitted,

Marlyce L. Plante

Marlyce L. Plante
LeSauk Township Clerk