

Joint Planning Board Meeting – In Person & Via Virtual Zoom
June 22, 2021

The meeting of the Joint Planning Board of LeSauk Township and the City of Sartell was called to order by Chairman Dan Heim at 6:00 p.m. with LeSauk Township members in person at the Sartell Community Center and the City of Sartell members joining virtually.

PRESENT: LeSauk Township Supervisors Dan Heim, Jeff Westerlund and Shawn Omann, City of Sartell Joint Planning Board members, Ryan Fitzthum and Tim Elness, Recording Secretary Marlyce Plante and 4 interested parties.

AGENDA: RYAN FITZTHUM MOTIONED TO APPROVE THE AGENDA AS PRESENTED, SECOND BY DAN HEIM, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND - AYE, FITZTHUM – AYE, ELNESS – AYE, the motion passed 5-0.

MINUTES REVIEW: DAN HEIM MOTIONED TO ACCEPT THE 4-27-21 JOINT PLANNING BOARD MEETING MINUTES AS AMENDED, SECOND BY SHAWN OMANN, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, the motion passed 4-0. JPB member, Ryan Fitzthum abstained since he was not in attendance at the April 27th meeting.

PUBLIC HEARING – Variance Application for Chris Kadoun, 435 Coneflower Court, Sartell

Dan Heim read the public hearing notice regarding an application filed by Chris Kadoun, Sartell, MN. Mr. Kadoun has applied for a variance to construct an accessory building on the side of his house and not the rear yard which is not allowed in the township zoning regulations.

Clerk Plante received a phone call from Mr. Kadoun's neighbor, Matthew Rakow, who questioned where the accessory building was being placed, but had no objections.

Mr. Kadoun's lot is approximately 1.5 acres, which allows for meeting all setbacks for the new building.

DAN HEIM MOTIONED TO CLOSE THE PUBLIC HEARING, SECOND BY SHAWN OMANN, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, FITZTHUM – AYE, the motion passed 5-0.

DAN HEIM MOTIONED TO RECOMMEND APPROVAL OF RESOLUTION 2021-11 RECOMMENDING APPROVAL OF A VARIANCE ALLOWING THE CONSTRUCTION OF AN ACCESSORY BUILDING IN THE SIDE YARD FOR CHRISTOPHER KADOUN, 435 CONEFLOWER COURT, SECOND BY RYAN FITZTHUM, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, FITZTHUM – AYE, the motion passed 5-0.

PUBLIC HEARING – Brian Johnston, 2643 7th Ave. No., Sartell - Variance

Dan Heim read the public hearing notice regarding an application filed by Brian Johnston to construct a maintenance free privacy fence 6-8 inches from his south property line.

Greg Ahrendt, 2639 7th Ave. No. – Mr. Ahrendt owns the parcel on the north side of the Johnston lot. He questioned whether he plans to cut down the lilacs & shrubs that now grow near or on the property line. Mr. Johnston stated he plans to trim them, but not completely cut them down. Mr. Ahrendt also questioned whether Mr. Johnston contacted a surveyor to find out exactly where the property line is. Mr. Johnston found the county pins and measured his property from those pins. He did not feel he should pay a surveyor when the pins are already in place.

Mr. Ahrendt would like to have the Johnston property surveyed to make sure the property line is correct. Shawn Omann stated the neighbors needed to work out the details of the property lines. If, as neighbors, the fence would be placed on the line, both parties should agree to it and it should be in writing.

DAN HEIM MOTIONED TO CLOSE THE PUBLIC HEARING, SECOND BY RYAN FITZTHUM, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, FITZTHUM – AYE, the motion passed 5-0.

DAN HEIM MOTIONED TO RECOMMEND APPROVAL OF RESOLUTION 2021-12 RECOMMENDING APPROVAL OF A VARIANCE FOR BRIAN JOHNSTON, 2643 7TH AVE NO., TO CONSTRUCT A PRIVACY FENCE 6-8 INCHES FROM THE PROPERTY LINE, SECOND BY RYAN FITZTHUM, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, FITZTHUM – AYE, the motion passed 6-0.

Northwest Associated Consultant Contract (N.A.C.)

The JPB members discussed and clarified the N.A.C. contract. The rate for work done by N.A.C. would be the private rate of \$183.00 per hour. With the increased work created by the Review Procedures outlined in the Township Zoning Regulations, it was suggested to use N.A.C. to review & compile the information and resolutions needed on the 3 & 4 review procedures which involve the city of Sartell.

RYAN FITZTHUM MOTIONED TO ALLOW THE USE OF NORTHWEST ASSOCIATED CONSULTANTS (N.A.C.) ON REVIEW PROCEDURES 3 & 4, SECOND BY DAN HEIM, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, FITZTHUM – AYE, ELNESS – AYE, the motion passed 5-0.

ADJOURNMENT:

DAN HEIM MOTIONED TO ADJOURN THE MEETING, SECOND BY JEFF WESTERLUND, UPON ROLL CALL VOTE TAKEN:

HEIM – AYE, OMANN – AYE, WESTERLUND – AYE, ELNESS – AYE, FITZTHUM – AYE, the motion passed 5-0.

Respectfully submitted, Marlyce L. Plante, Joint Planning Board Recording Secretary

