

LeSauk Township Regular Meeting  
August 24, 2021

The regular meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 7:20 p.m. in the Sartell Community Center – Liberty Room.

**PRESENT:** Supervisors Dan Heim, Shawn Omann and Jeff Westerlund, Treasurer Vikki Dullinger, and Clerk Marlyce Plante, plus 8 interested parties.

**AGENDA APPROVAL:** SUPV OMANN MOTIONED TO APPROVE THE AGENDA ADDING MARY SAKRY SITE PLAN TO BUSINESS FROM THE FLOOR, LYLE MATHIASSEN SITE PLAN, NORTHWEST ASSOCIATE CONSULTANT CONTRACT & U-1 TO R-1 ZONING CHANGES TO NEW BUSINESS, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

**OPEN FORUM:** None

**BUSINESS FROM THE FLOOR:**

**Mary Sakry, 2668 Winnebago Rd., Sartell – Variance**

Ms. Sakry applied for a variance to construct a 30 X 56 square foot accessory building in her front yard with 16-foot side walls. The public hearing was held during the earlier Joint Planning Board meeting at which the Joint Planning Board recommended approval of the variance.

SUPV OMANN MOTIONED TO APPROVE RESOLUTION 2021-20 ALLOWING THE VARIANCE FOR MARY SAKRY TO CONSTRUCT A 30 X 56 SQ FT ACCESSORY BUILDING IN HER FRONT YARD WITH 16-FT SIDEWALLS PROVIDED THE BUILDING'S SIDING IS OF LIKE KIND AND COLOR TO HER HOME & STICK BUILT, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

SUPV HEIM MOTIONED TO APPROVE THE SITE PLAN PRESENTED BY MARY SAKRY TO CONSTRUCT AN ACCESSORY BUILDING WITH 16-FT SIDEWALLS, WHICH MEETS ALL SETBACKS, SECOND BY SUPV OMANN, MOTION CARRIED 3-0. Supv Omann will drop off copies to Ms. Sakry of the township ordinances which pertain to regulations regarding the type of building allowed in an R-1 zoning district.

**MINUTES:**

SUPV OMANN MOTIONED TO APPROVE AS AMENDED, THE MINUTES OF THE AUGUST 10, 2021 REGULAR TOWNSHIP MEETING, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

**ATTORNEY REPORT:** No report.

**BUILDING INSPECTOR REPORT:** Supv Heim discussed an email he received from Building Inspector, David Barsody, regarding the Lyle Mathiasen parcel. Mr. Mathiasen is constructed a swimming pool, surrounding deck and pavilion.

**MAY TREASURERS REPORT:** Treasurer Dullinger reported the balances in the township various funds. A quiet pay period – only two checks.

SUPV HEIM MOTIONED TO APPROVE PAYMENT OF VOUCHERS (CHECK #13637 & 13638) IN THE AMOUNT OF \$64.33, MOTION SECOND BY SUPV OMANN, MOTION CARRIED 3-0.

## **SUPERVISORS REPORTS**

### **Jeff Westerlund –**

**T.A.C. - Technical Advisory Committee Meeting** – Supv Westerlund received a call from Vikki Ikeogau of the St. Cloud Area Planning Organization regarding an upcoming meeting of the T.A.C. Meeting to be held on Thursday, August 26<sup>th</sup> at 9 a.m. He, nor Dan Heim, are able to attend the meeting.

**Renee Traut, 2548 5<sup>th</sup> Ave. No., Sartell** – Ms. Traut contacted Supv Westerlund regarding the overhang of trees at the intersection of 5<sup>th</sup> Avenue & 27<sup>th</sup> Street. Supv Westerlund contacted John Kothenbeutel of the city of Sartell since 27<sup>th</sup> Street is in the city of Sartell's jurisdiction.

### **Dan Heim –**

**Chiara with Erie Construction** – Supv Heim received a message from the Chiara of Erie Construction Company who had questions regarding building permits in the township. He returned the call and gave them the townships building inspector's contact information.

**Paul Clark, 3106 Riviera Rd., Sartell - Shoreland Alteration** – Supv Heim was contacted and received information from Mr. Clark who plans to replace the deck on his home as well as replace the rock under the deck. He is also planning to expand a patio near the river in the spring of 2022. Supv Heim sent all information to Stephen Gritman to do a shoreland review.

**County Road 4 Out Lot A Parcel** – Supv Heim discussed with the board the steps that would need to be taken to have this parcel be a buildable lot for a possible Town Hall.

**Jodi Teich, Stearns County Highway Department - RFP (Request for Proposal) Review** – Supv Heim was sent several proposals from firms studying the realignment of County Road 133. He reviewed each proposal and sent the information to Ms. Teich.

### **Shawn Omann –**

**Beaver Dam Removal** – Supv Omann contacted ASTECH Inc. & Joe Lahr for proposals to remove the beaver dam located by the bridge on 30<sup>th</sup> Avenue. So far, he has not received proposals back.

**17<sup>th</sup> Street Grading** – Supv Omann had this month's road inspection and discussed the need to grade 17<sup>th</sup> St. (Udermann area) since it is in poor condition. He will discuss during his road report.

## **OLD BUSINESS:**

**Town Hall** – Supv Heim discussed the possibility of Out Lot A located on County Road 4. The lot is 1.1 acres and is a buildable lot. After discussion, it was the consensus of the board to further investigate other areas since even though the lot is priced right and buildable, it may not be large enough to accommodate parking, would need to be platted and connected to city services.

**Zander Property Clean Up** – Clerk Plante will send a letter to Ms. Zander requesting her to attend an upcoming meeting to discuss the clean-up of her property.

**Thomas Property Clean Up** – No progress on clean-up.

**America Rescue Plan Act (ARPA)** – The board discussed options the township could use the money provided to them from the ARP Act. Two areas the township could spend their funds would be for broadband and technical equipment needed for township meetings. The board reviewed maps where Charter Communications

have broadband services. The possibility of upgrading our computer and video equipment to handle JPB meetings where the Sartell JPB members remote into the meeting was discussed. It was the consensus to contact the community center director, Kris O'Brien or possibly a tech company that could give the township an estimate on what would be needed to upgrade our technical equipment.

**Tree Trimming Bids** – SUPV HEIM MOTIONED TO APPROVE THE BID BY GUARDIAN LAWN CARE IN THE AMOUNT OF \$3000 WITH THE WORK TO BE COMPLETED SOME TIME IN SEPTEMBER AND PROVIDED THAT A CERTIFICATE OF INSURANCE IS RECEIVED PRIOR TO THE WORK BEING DONE, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

#### **NEW BUSINESS:**

**Lyle Mathiasen, 2941 Winnebago Road – Site Plan for Swimming Pool, Surrounding Deck & Pavilion** – SUPV HEIM MOTIONED TO APPROVE THE SITE PLAN FOR LYLE MATHIASEN, 2941 WINNEBAGO ROAD, FOR THE CONSTRUCTION OF A SWIMMING POOL, SURROUNDING DECK & PAVILION WHICH MEETS ALL SETBACKS AND WAS RECOMMENDED FOR APPROVAL BY THE JOINT PLANNING BOARD, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

**Northwest Associated Consultants Contract** – Supv Heim received a signed copy of the N.A.C. contract from the city of Sartell. The contract also needed the township official's signature. SUPV HEIM MOTIONED TO APPROVE THE CONTRACT WHICH STATES THE TOWNSHIP WILL HANDLE THE COST OF TYPE 1 & 2 REVIEW PROCEDURES IN THE TOWNSHIP AS NEEDED AND TYPE 3 & 4 REVIEW PROCEDURES WILL BE AT THE CITY OF SARTELL'S COST, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0. Supv Heim signed the contract and will scan to Anna Gruber, City of Sartell Administrator.

**U-1 (Urban Service District) to R-1 (Residential Service District) Township Properties** – The town board discussed the properties Supv Heim had listed that would be better served as an R-1 zoning versus the U-1 zoning given to the properties when the new zoning map was completed in April of 2020. This was discussed briefly at this evening's Joint Planning Board meeting. It was the consensus of the town board to begin the process of the public hearing to make these changes. These properties, a few being smaller metes & bounds, but the majority are in the Pleasant Dale Addition Plat and should have been rezoned the same as other platted areas in the township.

**AUGUST ROAD REPORT:** Supv Omann provided his monthly road inspection report and discussed various areas needing possible work. Supv Omann had stated earlier that 17<sup>th</sup> St. No. (Udermann area) was like a washboard and in need of immediate grading. SUPV OMANN MOTIONED TO PRE-APPROVE GRADING OF 17<sup>TH</sup> STREET NORTH UP TO \$500, SECOND BY SUPV HEIM, MOTION CARRIED 3-0. He will contact ASTECH when and if this could be completed as soon as possible.

Supv Omann also discussed the large number of weeds in the Pleasant Dale Addition cul-de-sac & a stop sign in Pleasant Dale Addition that is partially blocked by pine branches. The trimming of the pine branches could be done by a supervisor, possibly during the next month's road inspection. The stop sign is not located in a high-traffic area.

Supv Omann reported that River Oaks Lane will be used for construction vehicles when the River Crossings Plat begins construction. He suggested to have this street taken over by Sartell since the majority of parcels are now in the city of Sartell or have a weight limit sign placed on the street. Supv Heim will contact Scott Saehr & Anna Gruber from the city of Sartell regarding this possibility.

**CLERK CORRESPONDENCE:**

**17<sup>th</sup> Street North (Udermann Area) Phone Calls** – Clerk Plante stated she had received two calls regarding the poor condition of 17<sup>th</sup> St. North. This was discussed during Supv Omann's road report.

**Government Envelope Order** – Clerk Plante informed the board she had spoken to Supv Heim suggesting to order 1000 government envelopes from Rengel Printing prior to the increase of postage. He said it was a good idea and the order was placed.

**Water Testing Postcard Mailing** – Clerk Plante reminded the board the postcards for the free water testing will be sent out shortly – the testing date is September 9<sup>th</sup>. She will place the information for residents on the township website also.

**ADJOURNMENT:**

There being no further business, SUPV OMANN MOTIONED TO ADJOURN, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante  
LeSauk Township Clerk