

LeSauk Township Regular Township Meeting – Sartell Community Center – Liberty Rm
August 8, 2023

The Regular Township Meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 6:00 p.m. at the Sartell Community Center – Liberty Room.

PRESENT: Supervisors Dan Heim, Jeff Westerlund and Paul Wagner, Clerk Marlyce Plante, Treasurer Vikki Dullinger and two interested parties.

SUPV HEIM MOTIONED TO APPROVE THE AGENDA ADDING ANDREW CARLSON SITE PLAN TO BUSINESS FROM THE FLOOR, SECOND BY SUPV WESTERLUND, MOTION CARRIED 3-0.

OPEN FORUM: None.

BUSINESS FROM THE FLOOR:

Andrew Carlson, 2695 Winnebago Road – Site Plan – The site plan for the placement of a 12 X 24 garage in the side yard was sent to Supv Heim by contractors hired by the Carlsons Landson Concrete will be pouring the concrete slab and the garage will be built off site by Dakota Storage, then placed on the slab. The property is zoned R-1 which gives the town board final approval, but must be reviewed by the city of Sartell. Supv Heim contacted and sent the site plan to Kari Theisen, City of Sartell Planning Director, who had no concerns about the placement of the garage in the side yard, but was concerned the slab was being poured with no definite timeframe as to when the garage will be brought in. Supv Heim stated completion of the garage will be done yet this year per the Carlson's. SUPV WAGNER MOTIONED TO APPROVE THE SITE PLAN FOR ANDREW CARLSON, 2695 WINNEBAGO ROAD FOR PLACEMENT OF A 12 X 24 GARAGE IN THE SIDE YARD, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

MINUTES:

SUPV WESTERLUND MOTIONED TO ACCEPT AS AMENDED THE MINUTES OF THE REGULAR TOWNSHIP MEETING HELD ON JULY 25, 2023, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

ATTORNEY REPORT:

Ordinance Revisions – Supv Heim has been communicating with Attorney Troy Gilchrist regarding the following revisions to the township ordinances:

- Fence Regulations – The side yard setback for placement of a fence will be changed from 5 feet to 2 feet. It was the consensus to have Section 545.06 – Setback Exemptions remain at 3 ½ feet.
- Park Fund – Atty Gilchrist is reviewing whether the money the township presently has in the park fund could be used to pay the yearly donation to the Tri-Rec (Sartell Recreation) Program. Atty Gilchrist did inform Supv Heim the park fee must be paid by Doug Friedrich since that was clearly in the subdivision regulations at the time Mr. Friedrich developed DSF Acres. Atty Gilchrist will make the revision in the subdivision regulations which will not require a park fee in new developments since the township does not have a park.

These ordinance and subdivision regulations may be reviewed at the September Joint Planning Board meeting and if approved, will officially become a part of the township zoning & subdivision regulations after the necessary publications have been completed.

BUILDING INSPECTOR REPORT: No report.

Shirley & Steve Thomas, 32502 County Road 1 – Property Clean-Up – The Thomas's came to the meeting to again discuss with the Town Board possible solutions to the clean-up of the property owned by Shirley Thomas but is being lived in by her son, Ted Thomas and friend Kayla Foss. They both stated they are not sure what they can do to expediate the clean-up. The majority of the abandoned property and vehicles in the front yard belong to Ted Thomas and Kayla Foss. The Thomas's did question whether there are specific items that could be removed which would satisfy the town board.

The town board stated that since their parcel is within the shoreland, Stearns County Environmental Services were involved and the Thomas's were given a judgement order to have the property cleaned up before November 1, 2022. The property was cleaned up, but again has been filled with abandoned property, vehicles etc. Supv Heim reviewed the stipulation and judgement order they received in August of 2022 by Stearns County Courts. Steve Thomas asked that the judgement order be emailed to him – he had a copy but is not sure where it is. The Thomas's were asked to attend the next township meeting on August 22nd. Supv Westerlund will be doing his monthly road inspection and will view the property. A deadline may be set at the 8-22-23 meeting.

TREASURERS REPORT:

Treasurer Dullinger presented the July Treasurers report for the board to review. SUPV HEIM MOTIONED TO APPROVE THE JULY TREASURERS REPORT AS PRESENTED, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Claim vouchers and invoices were reviewed by the Town Board. SUPV HEIM MOTIONED TO PAY ALL VOUCHERS (CHECK #14076 THRU 14086 PLUS EFT'S #263 & 264) IN THE AMOUNT OF \$18,923.14, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Treasurer Dullinger gave the town board her resignation letter effective September 1, 2023. She stated she does not have the time to put into the position. She said she will take calls and answer any questions for whoever is appointed to the position until September 1st. Sue Dullinger, Deputy Treasurer, informed her she is not interested in the position. She did know of someone in Brockway township that may be a possibility for the position.

SUPERVISORS REPORTS:

Jeff Westerlund – No Report.

Dan Heim –

Mike's Dirtwork – 322nd Street – Supv Heim received another call from Mike's Dirtwork who informed Supv Heim they have emailed the city of St. Cloud's mayor assistant regarding the poor condition of 322nd Street.

Zander Property – The town board discussed the condition of the Zander property. Clerk Plante has sent both a certified letter and a regular posted letter requesting the Zanders to attend this meeting. No

response was received from them. Supv Westerlund will view the property on his monthly road inspection. He was asked to view the rear yard if possible and report at the next meeting.

Carlo Schwinn, 1640 Riverside Ave. - Landscaping Project – Supv Heim received a call from Brian of Supreme Landscaping who is doing landscaping which includes placement of rip rap on the Schwinn property shoreline. Supv Heim informed him a site plan will need to be approved by the town board and a shoreland alteration permit application must be completed.

John Udermann, 2611 17th St. No. – Survey – Supv Heim received a preliminary survey from Mr. Udermann's surveyor which shows an approximate 2.6-acre parcel he would like to split from his farm property to construct a new home. Supv Heim emailed Attorney Gilchrist and Matt Welinski, surveyor for the Udermann's, with questions regarding the proposed plat.

Gail Schneider, 1105 County Road 120 – Ms. Schneider contacted Supv Heim questioning whether development plans or annexation have been discussed on their neighbor's property. Supv Heim informed her the township was not aware of anything other than the possible future building of a church on the Relevant Life Church property located to the west side of her property. Phone calls have been received about correspondence home owners have received regarding annexation of the area. Nothing has been discussed by the town board.

Douvier Rip Rap Site Plan – Supv Heim received a report from Stephen Gritman, township shoreland consultant, informing him the township should only approve this site plan after receiving written approval from the DNR. Nicole, from the Department of Natural Resources stated the rip rap must have a 3 to 1 slope and indicated on the site plan, the rip rap is within the OHW (Ordinary High Water). Local government entities do not have jurisdiction below the OHW, only the State. This will be placed on the August 22nd meeting for discussion and possible approval.

DSF Acres – Certificate – Surveyor for Doug Friedrich, has contacted Supv Heim requesting a signed certificate from the town board which states the township certifies the plat was submitted to the Stearns County Highway Department. A sample was sent to Supv Heim who had Atty Gilchrist review it. Atty Gilchrist stated he has not seen this type of certificate, but he is aware they are being required now on plats.

LRIP (Local Road Improvement Plan) Applications – Supv Heim discussed with the Town Board the LRIP application process which is now open. He questioned which township roads would need to be fixed after 30th Avenue.

Terry Thene, 1995 1st St. No. – Speed Limit Sign – Supv Heim received an email from Mr. Thene requesting a possible speed limit sign on 1st Street since the amount of traffic in the area has increased. Supv Heim contacted David Blommel, township engineer, questioning whether a speed study would need to be done prior to the placement of a speed limit sign. Mr. Blommel stated no study would need to be completed and the township can elect to post a speed limit sign. This will be placed under old business to discuss.

APO (Area Planning Organization) Assessment Table – Brian Gibson, APO director, sent an estimated assessment table for all jurisdictions belonging to the APO. LeSauk Township was assessed \$1133.00 for 2023, but in 2024 it would be \$3989.51 due to the increased cost of EIS work for a bridge that is being replaced.

Paul Wagner – No Report

OLD BUSINESS:

Town Hall – Clerk Plante reported that she was asked whether the township would be interested in sharing a space with the Historical Society and American Legion in the Benton-Stearns building if it was put up for sale. Also, a possible option given to her was the Daniel Funeral Home if that will be sold. These are just possible places within the Sartell area. No action at this time.

Fee Schedule & Ordinance Changes – The fee schedule has been approved and signed by Supv Heim. Clerk Plante will place the new one on the website. The ordinance and subdivision regulations changes are being drafted by Atty Gilchrist. When these are completed, a public hearing will need to be held by the Joint Planning Board for approval.

Township Clean-Up Day – No further information at this time.

Thomas Property Clean-Up – Discussed earlier in the meeting, but will remain on the agenda until the property is satisfactorily cleaned up.

Beaver Dam Removal – Supv Heim received pictures of two beavers that were caught by Tyler Trimpe. Supv Heim spoke with Jeff Smith regarding the removal of the beaver dam for \$300-\$500. Mr. Smith uses explosives to remove the dam.

NEW BUSINESS: None

ROAD REPORT:

CLERK CORRESPONDENCE & REPORT: Clerk Plante reported that in July, \$93.32 was received for fine reimbursements. The district 5 Meeting will be held on Thursday, August 17th in Willmar. She discussed earlier in the meeting some possible property sales in the area for a town hall.

There being no further business, SUPV WESTERLUND MOTIONED TO ADJOURN, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante
LeSauk Township Clerk