

LeSauk Township Regular Township Meeting – Sartell Community Center – Liberty Rm  
September 26, 2023

The Regular Township Meeting of the LeSauk Township Board of Supervisors was called to order by Chairman Dan Heim at 6:30 p.m. at the Sartell Community Center – Liberty Room.

**PRESENT: Supervisors Dan Heim, Jeff Westerlund and Paul Wagner, Clerk Marlyce Plante, Treasurer Josh Bentley and one interested party.**

SUPV HEIM MOTIONED TO APPROVE THE AGENDA ADDING DOUG FRIEDRICH TO OPEN FORUM AND RENTAL INSPECTIONS TO NEW BUSINESS, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

**OPEN FORUM:**

**Doug Friedrich – DSF Acres Mylar Signing** – Mr. Friedrich brought the mylars for the DSF Acres Plat he received approval for in May of this year, and is requesting the chairman and clerk's signatures on the mylars in order to have the plat recorded. Dan Heim, chairman, and Marlyce Plante, clerk, signed as representatives of the Joint Planning Board as written on the mylars. Mr. Friedrich also paid the required park fee for this plat which was \$5305.00.

**BUSINESS FROM THE FLOOR:** No business from the floor.

**MINUTES:**

SUPV WESTERLUND MOTIONED TO APPROVE AS AMENDED THE MINUTES OF THE 9-12-23 REGULAR MEETING, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

**ATTORNEY REPORT:**

**Julian Luetmer – Driveway Paving** – Supv Heim received Attorney Gilchrist's resolution protecting the township of any liability if the Luetmer driveway is paved since its location is in the road right-of-way. Supv Heim contacted Mr. Luetmer, but Mr. Luetmer was informed by Knife River that they would not pave the driveway area due to their concern of breaking the adjacent concrete driveway with the heavy equipment used for paving the driveway.

**BUILDING INSPECTOR REPORT:**

Building Inspector, David Barsody, received a building permit application for construction of a deck on the Mark Halstrom property located at 2234 Rodeo Road. Supv Heim has requested a site plan for the deck and a review of the plans may be needed by Stephen Gritman, Shoreland Consultant, in order to review the shoreland implications of the deck construction.

**TREASURERS REPORT, CLAIMS & VOUCHERS:**

Treasurer Bentley reviewed with the Town Board the account balances. He has also updated most accounts with the new address change due to the resignation of Vikki Dullinger. He presented the claim vouchers and invoices to the Town Board. Only three invoices were due since it is near the end of the month.

SUPV WAGNER MOTIONED TO PAY ALL VOUCHERS IN THE AMOUNT OF \$301.41(CHECK #14101 THRU 14103), SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

## **SUPERVISORS REPORTS:**

### **Jeff Westerlund –**

**Doug Welk – Snowplowing Contract** – Supv Westerlund received a call from Doug Welk of ASTECH Inc. regarding the 23-24 snowplowing contract and whether it was approved. The contract was approved. Mr. Welk also contacted Supv Heim and Clerk Plante. Supv Heim emailed the signed contract to Mr. Welk.

**Steve Schwartz, 2695 7<sup>th</sup> Ave. – Street Light** – Mr. Schwartz contacted Supv Westerlund regarding the possibility of placing a street light at the intersection of 27<sup>th</sup> Street and 7<sup>th</sup> Avenue. Supv Westerlund spoke with John Kothenbeutel, city of Sartell Street Maintenance, who informed him even though 27<sup>th</sup> Street is in the city, Mr. Schwartz lives in the township. The decision to place a street light would then be made by the township board. Town board members will drive to this intersection at night in order to view the visibility. This will be placed on the next meeting's agenda.

**Tree Removal – Wilken Property, 2660 7<sup>th</sup> Ave. No.** – Supv Westerlund contacted both Able Tree Service and Carr Tree Service for proposals for the removal of two dead trees in the road right-of-way at the Wilken property.

**Shannon Sullivan, 1954 4<sup>th</sup> Ave. No. – Yard & Weed Clean-Up** – Supv Westerlund will continue to monitor this property clean-up. For now, they have only mowed a portion of their lawn.

**Zander Property Clean Up, 271 27<sup>th</sup> St. No.** – Supv Westerlund spoke to Angie Zander who was putting current tabs on several vehicles in the Zander yard. He questioned whether the Nissan truck in the rear yard is in working condition and with current tabs. She stated it does not have current tabs and is being worked on. Both Supv Heim and Supv Wagner also visited this property. Supv Wagner spoke with Aaron Zander who informed him they are working on straightening up the yard. Supv Heim spoke with another male that was taking pictures of Supv Heim viewing the property. Supv Heim informed him of who he was and that he was there to check the progress of the clean-up of the property and removal of the abandoned vehicles. Supv Westerlund also reported the burn pile he had previously viewed was gone. Supv Westerlund did give Angie Zander until October 25<sup>th</sup> to clean up the property, but after discussion by the town board, it was their consensus to have Attorney Gilchrist draft a letter to the Zanders since minimal clean-up progress has been done along with no contact with the township after letters have been sent to them requesting their attendance at a meeting to discuss this issue. Supv Heim will contact Atty Gilchrist to draft a letter to the Zander's.

### **Dan Heim –**

**Jacob Omann, 35<sup>th</sup> Street – Tires & Abandoned Metal & Wood** – Supv Heim was contacted by Mr. Omann regarding tires, metal & wood he stated were in the road right of way on the parcel he owns in the township. Supv Heim found the items and measured from the center line of 35<sup>th</sup> Street. The items were well off the road right of way area and have been there for quite some time. Supv Heim informed Mr. Omann that since they are not in the road right of way, it would not be responsibility of the township to remove. Supv Heim also took pictures of the items and area they were located in.

**Kim Hemberger, 2550 Winnebago Road – Driveway concerns** – Ms. Hemberger contacted Supv Heim informing him her driveway was scored and cut into approximately one foot, along with her driveway being shattered when the overlay project was being done on Winnebago Road. Supv Heim contacted the Dave Blommel, township engineer, regarding Ms. Hemberger's concern. All the



finishing work of the driveways had not been completed yet, but they will be taken care of.

**Mary Sakry, 2668 Winnebago Road – Accessory Building Completion** – Ms. Sakry contacted Supv Heim informing him her accessory building is completed and questioned who she contacts for a final inspection.

**Wayne Paquin, 7230 322<sup>nd</sup> Street – Road Issue** – Mr. Paquin again contacted Supv Heim regarding the poor condition of 322<sup>nd</sup> Street. Supv Heim informed him the city of St. Cloud is planning future work on this street.

**Jane Brown– Telcom Construction – Cable Placement-19<sup>th</sup> Ave. So.** – Ms. Brown sent an email requesting permission for the placement of cable in the road right of way on 19<sup>th</sup> Ave. So. Supv Heim forwarded the email to the city of Sartell since this was located in the city and not in the township.

**Amy Mergen, 3656 Riverside Ave – Driveway** – Supv Heim contacted Ms. Mergen regarding an extra driveway she would like to have removed. He informed her a survey would need to be completed to outline the correct legal description and location of the driveway in question and suggested she contact Stearns County Highway Department since it is located on County Road 1/Riverside Ave. She will contact the board when the survey is completed and she is ready to move forward with this issue.

**Barb Caspers, 2945 Winnebago Road – Driveway** – Ms. Caspers contacted Supv Heim regarding the broken concrete area of her driveway due to the overlaying project on Winnebago Road. Supv Heim contacted David Blommel, township engineer, and informed him of Ms. Caspers concern.

**Rodeo Road Cul-de-Sac Overlay** – Supv Heim had discussions with Matt of Knife River, Dave Blommel, township engineer and parcel owners in the cul-de-sac area. Overlaying of the cul-de-sac area will be done 50 feet off of the end of Rodeo Road, following the previous area that was overlayed.

**Local Road Improvement Plan Grant Applications** – Supv Heim had planned to apply for a possible grant through the LRIP Grant Program for a future township road project. But he was informed since the township received transportation funding for 30<sup>th</sup> Avenue, we are ineligible for LRIP grant during 2023.

**Jon Dennis – Roof Solar Panel Project** – Supv Heim sent Ben Struwve of Wolf River Electric information for applying for a variance for Mr. Dennis's roof solar panel project. No further information had been received.

**Zander Property Clean-Up** – Supv Heim viewed the Zander property – this was discussed earlier in the meeting.

**Paul Wagner** – No report. He will report on various issues during his road report.

## **OLD BUSINESS:**

**Town Hall** – No new information at this time.

**Township Clean-Up Day** – Discussion on changes should be done in December or earlier since the clean-up day will be coming up quickly after the new year. Clerk Plante will keep this on the agenda to set a date for a separate meeting to discuss possible changes to the clean-up day process.

**Zander Property Clean-Up** – Discussed by board earlier in the meeting. All board members viewed the property and a decision to have Attorney Gilchrist draft a letter to the Zanders was made.

**Beaver Dam Removal** – SUPV WAGNER MOTIONED TO APPROVE JOE LAHR'S PROPOSAL OF \$1000-\$1500 FOR THE REMOVAL OF THE BEAVER DAM UNDER THE 30<sup>TH</sup> AVENUE BRIDGE, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

**Sullivan Yard Clean-Up** – Supv Westerlund will keep monitoring, but no further mowing of the yard had been done per Supv Wagner who viewed the yard during his road report.

## **NEW BUSINESS:**

**Resolutions for Ordinance Changes & Summary Publication –**

SUPV HEIM MOTIONED TO APPROVE ORDINANCE 23-03 AMENDING ZONING REGULATIONS REGARDING FENCES, STORAGE CONTAINERS & PARK DEDICATIONS AND ORDINANCE 23-04 AMENDING THE TOWNSHIP CODE REGARDING APPOINTMENT OF OFFICERS, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

SUPV WESTERLUND MOTIONED TO APPROVE RESOLUTION 2023-08 SUMMARY PUBLICATION OF ORDINANCE AMENDMENTS AND RESOLUTION 2023-09 SUMMARY PUBLICATION OF TOWN CODE AMENDMENTS, SECOND BY SUPV HEIM, MOTION CARRIED 3-0.

**Rental Inspections** – Supv Heim discussed the email received from Fire Chief Peter Kedrowski regarding his proposal of rental inspections of township rental properties. It was the consensus of the town board to have Mr. Kedrowski attend a meeting to report and discuss with the board the cost of these inspections, monitoring of rental properties etc. Clerk Plante will email him.

**ROAD REPORT:**

Supv Wagner discussed different areas of his road report. He spoke with Jodi Wilken regarding the removal of the dead trees located in the road right-of-way. Supv Westerlund is in the process of getting proposals for the removal of the trees. Also discussed with Ms. Wilken is the removal of the 7<sup>th</sup> Ave/7<sup>th</sup> Ave duplicate sign that is located on the corner of her property but in the road right-of-way. It was the consensus of the board to have the sign remain since there is also one located on the northern corner of the Countryside Acres addition on the Susan Roberts property, and in the road right-of-way.

Supv Wagner spoke briefly on the Zander property clean-up since he had visited the property and spoke to Aaron Zander. He questioned whether the Zander's have received a copy of the abandoned vehicle & property regulations. They have received several copies of the regulations regarding abandoned vehicles and property.

Winnebago Road residents had several issues with the bridging of their driveways to the new overlay. They were informed that Knife River had not completed the bridging prior to Supv Wagner viewing the road during his monthly road inspection.

Supv Wagner stated all township roads are in good driving conditions – 17<sup>th</sup> Street (Udermann area) is quite bumpy, but that will be graded once the fall harvesting is completed.

**ID Sign Solutions Street Sign Proposal** - SUPV WESTERLUND MOTIONED TO ACCEPT THE PROPOSAL BY JOHN PETERSON OF ID SIGN SOLUTIONS FOR \$844.77 FOR PLACEMENT OF SPEED SIGNS ON 1<sup>ST</sup> ST. NORTH, STREET SIGN MAINTENANCE ON 30<sup>TH</sup> AVENUE & 17<sup>TH</sup> STREET AND PLACEMENT OF THE 35<sup>TH</sup> STREET AND 30<sup>TH</sup> AVENUE STREET SIGN ON THE STOP SIGN AT THE SAME INTERSECTION, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0. Clerk Plante will email John Peterson regarding his proposal acceptance.

**County Road 1 – Orderly Annexation Informational Meeting** – Potential dates to hold an informational meeting regarding the Sartell/St. Cloud Orderly Annexation Split were discussed. Clerk Plante will check with Ann Doscher-Domres whether both Liberty Rooms would be available on either



October 19 or October 26<sup>th</sup> at 6 p.m. This informational meeting should be held as soon as possible. Other options and venues may be considered if the community center is unavailable. Clerk Plante will relay the information to the town board.

**Town Line Road RFP's (Request for Proposal)** Supv Heim stated 6 out of 8 companies sent requests for proposals for the Town Line Road project. The committee will now review the proposals, meet, then decide on acceptance of a proposal.

#### **CLERK CORRESPONDENCE & REPORT:**

**Road Mileage Certification** – SUPV HEIM MOTIONED TO CERTIFY THE TOWNSHIP ROAD MILEAGE AT 25 MILES, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0. Clerk Plante will fill out the necessary paperwork requested and return.

**Voter Operations Allocation** – Clerk Plante informed the town board the township received \$82.52 through the Voter Operations Allocation. The money can only be spent on items pertaining to elections and must be reported on how and what it was spent on prior to December 31, 2024.

**Waters Church – Addition** – Clerk Plante received a phone call from Doug Vagle, pastor at the Waters Church. Mr. Vagle requested to be on the agenda for the first meeting in October to discuss a possible addition to the church.

**JK Landscape** - Clerk Plante received a call from Connie from JK Landscape regarding another minor shoreland alteration application they received from Cameron & Maureen Schreifels, 3630 Rivera Road. She informed her that a site plan is also needed along with the \$250.00 application fee.

There being no further business, SUPV WESTERLUND MOTIONED TO ADJOURN, SECOND BY SUPV WAGNER, MOTION CARRIED 3-0.

Respectfully submitted,



Marlyce L. Plante  
LeSauk Township Clerk