

**LE SAUK TOWNSHIP  
STEARNS COUNTY, MINNESOTA**

***APPLICATION FOR A VARIANCE  
TO THE ZONING ORDINANCE***

**Applicant:**

**Owner(s):**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

The application relates to this property

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**Interest in Property:**

**How Recorded:**

\_\_\_\_\_ Contractual (Submit evidence of agreement)

\_\_\_\_\_ Abstract

\_\_\_\_\_ Free-hold

\_\_\_\_\_ Registered/Torrens

Full Legal Description of Property (attach an additional sheet if needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify the section or sections of the Zoning Ordinance from which a variance is being sought:

\_\_\_\_\_  
\_\_\_\_\_

State exactly what is intended to be done on or with the property, which does not conform with the present Zoning Ordinance:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A variance may only be granted by the Board of Appeals and Adjustments where the strict enforcement of the Zoning Ordinance will result in "practical difficulties." The applicant is responsible for establishing the existence of practical difficulties regarding the particular property and that the request otherwise satisfies the requirements of the Zoning Ordinance. Whether "practical difficulties" actually exist is determined by the Board of Appeals and Adjustments

considering all of the following factors. Please summarize the facts as to the property and alleged “practical difficulties” with regard to each of the factors, using additional paper and attachments as may be needed.

1. Facts showing that the requested variance would be in harmony with the general purposes and intent of the Zoning Ordinance.

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2. Facts showing that the requested variance is consistent with the Town’s Comprehensive Plan.

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3. Facts showing that you propose to use your property in a reasonable manner not permitted by the Zoning Ordinance.

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4. Facts showing that your dilemma is due to circumstances unique to your property which do not apply to other properties in the same zone or vicinity.

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5. Facts showing that the circumstances causing the practical difficulties were created by someone or something other than you or the previous owners of the property.

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6. Facts showing that granting of the variance will maintain and does not alter the essential character of the area or neighborhood.

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7. Facts showing that the alleged practical difficulties involve more than just economic considerations.

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**Attach a site plan which, drawn to scale, will become a part of the application.**

NOTE: Complete applications are forwarded to the LeSauk Township – City of Sartell Joint Planning Board for consideration and recommendation to the Town Board, which serves as the Board of Appeals and Adjustments. The Town Board holds a public hearing on the application. The applicant is expected to attend the hearing to explain the basis for the request and to answer questions. The Town Board will make final decision on the application and issue its decision in writing.

The undersigned declare that all of the above statements made in this submittal are true.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**TOWN USE ONLY**

Date application received: \_\_\_\_\_ Application fee received: \$ \_\_\_\_\_

Application complete:  Yes  No If No, the date written notice provided to application of the additional information needed: \_\_\_\_\_

Date of complete application: \_\_\_\_\_